

Global Alumni Association of Bengal Engineering and Science University, Shibpur (now IEST, Shibpur) (GAABESU)

Institute Guest House, IEST Shibpur, Howrah – 711103, West Bengal, India

ELECTION FOR MEMBERS OF THE EXECUTIVE COMMITTEE FOR THE TERM 2023-2025 GUIDELINES FOR ONLINE VOTING

20 July 2023

Since the total number of candidates keen to steer GAABESU activities as member of the Executive Committee for the term 2023-2025 exceeds the number of positions in the Executive Committee, the eligible members of GAABESU, i.e. alumni/alumnae who got enrolled as member of GAABESU on or before 31 March 2023 and whose subscription has not fallen in arrear, shall have to make a choice of 17 (seventeen) candidates from among the 35 (thirty five) contesting candidates, who would be elected as members of the Executive Committee in the Annual General Meeting scheduled on the 26th August 2023 for the term 2023-2025. It is expected that the rest of the contesting candidates would continue to take active role in GAABESU activities from outside the Executive Committee as many of the members have been doing over years.

The members shall exercise their choice through voting by secret ballot only and considering global spread of the membership, voting shall be online only. The Election Committee decides to keep the process as simple as possible and maintain utmost secrecy during entire process of election.

To know at least briefly about the contesting candidates in advance, a list of the candidates with brief biography and photo is circulated to all the members with the guidelines through registered email and is also uploaded on GAABESU website.

Since members can make access to online voting platform either through registered email or through registered mobile phone, notice was issued to register / update email and/or mobile number. There has been good response and GAABESU office has been updating email id and mobile number in the membership database. No change will be possible after uploading of electoral roll in the election software

Online Voting Process:

1. Alumni/alumnae who got themselves enrolled as member of GAABESU on or before 31 March 2023 and whose subscription has not fallen in arrear shall constitute the Electoral Roll. Members who have joined after 31 March 2023 shall not be eligible to vote this time to elect Executive Committee for 2023-2025.
2. Voting process being online, members who have not registered either of their email or mobile number with GAABESU shall not be able to vote even if he/she is eligible to vote.
3. Eligible GAABESU members will get auto generated link in the registered email and registered mobile as SMS well before the start date of online voting. The link shall be unique for each member and once voted either from email or from mobile phone it cannot be used again for voting second time.
4. The link cannot be shared.
5. Once the link is clicked the ballot will appear on the screen which can be scrolled to see the entire ballot. Name, Batch, brief biography and photo of the candidates will appear in the ballot. For voting one shall have to click at the box against the candidate/ candidates of his/her choice. Maximum 17 (seventeen) votes can be given and in the process ballot will show the number of candidates clicked. If one stops clicking less than 17 boxes, the ballot will ask if the voter intends to vote more candidates. It is the option of the voter to vote 17 candidates or less than that. The voters are to see the names carefully for voting. If there is a mistake by any chance, one can make a correction till submission of the ballot. After submission no change will be possible. One can download his/her cast ballot if he/she intends to.
6. Only the voter can see his/her cast ballot, none else.
7. **Start time** of voting is **00.00 hrs on 18 August 2023 (IST)** and **End time** of voting is **24.00 hrs on 23 August 2023 (IST)**. Members shall not be able to exercise voting before start time and the voting process will automatically stop at the end time.
8. The system will automatically count votes and at the end of entire voting process will auto generate the

result sheet with certification.

9. Only the authorized member of the Election Committee shall be able to download the result sheet after completion of the entire election process. The Election Committee may make the result sheet open for viewing by the members only after declaration of the result of the election.
10. For ease of understanding of the entire online voting process by the members, the Election Committee intends to circulate a short video before start of the voting process.

It is expected that all the eligible GAABESU members will exercise the voting right so as to justify the efforts and expenditure in arranging online voting.



Syama Prasad Datta
Chairman, Election Committee
On behalf of the Members of the Election Committee