



**Global Alumni Association of
Bengal Engineering & Science University, Shibpur**

Seeks to reach, serve and engage all its alumni to foster a lifelong intellectual and emotional connection between the Alma Mater and its graduates.

FOURTH ANNUAL GENERAL MEETING

GAABESU

July 23, 2011
4.00 p.m.

Venue
Alumni Seminar Hall
Bengal Engineering and Science University,
Shibpur



Global Alumni Association of Bengal Engineering & Science University, Shibpur

Seeks to reach, serve and engage all its alumni to foster a lifelong intellectual and emotional connection between the Alma Mater and its graduates.

July 23, 2011.

ANNUAL REPORT

It is my pleasure in placing the Annual report on the activities of Global Alumni Association of Bengal Engineering and Science University, Shibpur (GAABESU), for the period June 2010 to July 2011, before you, the members of the Association, at this Annual General Meeting.

Conversion of BESU

The effort on conversion of BESUS to an Institute of National Importance was started in 2003 by a group of Alumni. With the formation of GAABESU, this activity got a big boost and a significant numbers of Alumni have since been actively supporting this cause at all levels. The campus environment has improved significantly with the new Vice Chancellor at the helm of affairs. The Cabinet Committee of Government of India has accorded its approval on 12th. October' 2010. The Government of India has also allocated some fund in its annual budget for the purpose of conversion of BESUS to IEST. The activities in Government of India towards this conversion have progressed considerably. The papers for enactment of IEST are ready to be placed in the Parliament in its ensuing Monsoon session. GAABESU has been extending its full assistance to the Vice Chancellor for this cause. It is expected that BESUS will be converted to IEST very soon.

Executive Committee

Along with the Office Bearers of the Executive Committee several Sub-Committees with their Co-Champions, members and permanent invitees were constituted. These Sub-Committees are as follows:

Corpus Fund, Emergency Fund, Publicity, External Relations, Scholarship, Campus Students' Activities, Mentorship, Seminar and Conference, Membership, Finance and Administration, Academic and Industrial Collaboration and Next Gen and Advisory.

Annual Accounts and Audit Report

The Receipts and Payments Account and Audit Report for the financial year 2009-10 had already been circulated to all members in the last year. The Receipts and Payments Account and Audit Report for the financial year 2010-11 are being placed.

Activities of the Association

GAABESU was formed and registered as per West Bengal Societies Act XXVI of 1961 Vide Registration no S/IL/29880 of 2005-2006 dated 10th June, 2005. The Executive Committee took over the charge from the Second Executive Committee on 20th. June 2009.

At the very beginning, a Strategy Plan was prepared under the leadership of the President. This document articulates GAABESU's midterm strategy through 2014, identifies a set of guiding principles and goals to fulfill GAABESU's mission i.e.

- A. To reach, serve and engage all its alumni/alumnae, faculty members and students in order to foster a lifelong intellectual and emotional bond between the college and its graduate.
- B. To enhance the status of Bengal Engineering and Science University, (BESU) so that it is again recognised as a premier institution for education and research in India.

The Strategy Plan details out the policies to be followed by GAABESU and delineates strategies in order to accomplish these goals. Subsequently a calendar of GAABESU activities for the period 2009-10 was curved out as a time-line for giving shape to these strategies in its initial phase. The present Executive Committee adopted this Strategy Plan and the Calendar.

The GAABESU Strategic Plan prepared in July 2009 has a provision that a detailed review shall take place before the term of the present Executive Committee (EC2) expires in July 2011. The review shall also be used to assess the progress made up to that date. The present exercise, based on this provision, provides a progress report on the activities of the EC2 under each of the 6 Goals of the Strategic Plan, and makes suggestions and recommendations for the consideration of the next Executive Committee (EC3). Related activities by alumni groups and BESU are also reported, where appropriate.

The Strategic Plan will also be reviewed after BESU achieves INI/IEST status, comes under the purview of the Central Government and the amount of funding that comes with this status becomes known. When BESU is transformed into an IEST, GAABESU's role and activities will change and the structure and objectives of the Strategic Plan will need to be modified accordingly. Funding issues related to infrastructure upgrades will be taken care of by IEST and GAABESU will not need to get involved in such projects. GAABESU will then determine if and how its priorities need to be adjusted. In particular, the strategies outlined to achieve Goals # 1, 2, 3 and 6 will need to be reviewed at regular intervals and course corrections may be made.

We will review in this report, the progress of activities of GAABESU in the last one year so that course correction can be made, if needed.

1. Goal: Promote BESU and Lobby for its Proper Recognition

Summary of Activities of the present Executive Committee:

Limited interaction by individual GAABESU and BESU alumni with Delhi politicians, bureaucrats and connected alumni with regards to IEST.

Media exposure (posted on GAABESU website):

- BESU/IEST : India wide, local
- BESU (VC): India wide, local
- GAABESU/BESU : media meet, local

The need for brochures and newsletters (hard copies) for publicity and use of electronic communication and other marketing tools to publicize were not adequately addressed or resources allocated in EC2.

Suggestions and Recommendations for the next Executive Committee:

Forming small lobby/PR groups

- in Kolkata/BESU to interact with ruling party ministers, bureaucrats and connected alumni
- in Delhi with various ministries bureaucrats, politicians, and influential alumni (Delhi Chapter need to be involved),

may be effective ways of connecting to the right group of people and associations. We need to ensure their participations in BESU/GAABESU's social, cultural and fund raising activities.

Quarterly publication of the Alumni Link Newsletter as well as special occasion brochures as marketing tools, are essential components for communication, recognition and fund raising.

Communicate and work closely with the VC and BESU administration, to improve the image of BESU and continue to build and strengthen further relationships, both India-wide and globally.

Invite and involve media as well as public at large in BESU/GAABESU events in cooperation with BESU.

2. Goal: Strategic Partnership

Summary of Activities of the present Executive Committee:

Alumni Recognition

- Distinguished alumni recognition, by BESU - Bimal Bose, Nihar Biswas, Tapas Som, Aparup Sengupta, Sunil Roy, and Arun Deb
- Koustav Debnath receives ASCE award

Lectures, Seminars, Workshops and related events

- Seminars in short course fabrication, workshops in entrepreneurship, special lectures on environment codes and others to name a few.
- Prof. B.K. Bose Distinguished lecture initiated

- Power Electronic Course and Workshop
- Technical Lecture on Nuclear Power by Pradip Saha
- Technical Lecture on Tunneling with respect to Metro Tunneling in Kolkata – Basudeb Mukherjee
- International Colloquium on Engineering And Society
- 1983 batch of alumni in conjunction with CII and BESU conducted an All India high power Conference on Engineering Education to satisfy Industry Needs

Collaborative Initiatives

- Workshop on automotive industry – University of Windsor at BESU
- Guest Research Initiative (Arsenic project) collaborative University of Pennsylvania (UPENN) and BESU - International Workshop on Water Resources Management – Interaction of BESU and UPENN Students
- Technical lecture (Arch) by Boston University faculty
- University - Industry Council Symposium, academic and industry leaders; HRD Minister; India wide media coverage
- Possible Collaboration with Dr Paritosh Chakraborty, a Prominent Industrialist in USA and INDIA.

Visits, media events

- VC's visit to USA, Canada and Oman, meeting alumni and visiting universities; possible collaborations with U of Michigan, U of Windsor, UPENN and others
- VC in media
- BESU in media on IEST
- GAABESU press conference
- BESU to set up green technology park

There was no lack of initiatives and interactions between BESU and universities, industries and other institutions either in India or abroad on collaborations, research projects, student/faculty exchanges, etc. However, BESU currently does not have adequate receptor capacity; and is lacking in funds to develop infrastructure in terms of research facilities, labs, and to attract renowned faculty members and researchers. This is a major impediment moving forward in these areas.

Suggestions and Recommendations for the next Executive Committee:

Fund situation is expected to improve after BESU is transformed into an IEST. GAABESU has to continue to support and cooperate with BESU administration/VC as a trusted, resourceful and strategic partner, doing the best with limited resources until such time as the IEST is established.

When BESU is transformed into IEST, Shibpur, GAABESU's role and activities will change and the structure and objectives of the Strategic Plan will need to be modified accordingly.

3. Goal: Corpus Fund Development

Summary of Activities of the present Executive Committee:

The present Executive Committee has been very successful in raising Corpus Fund.

Over INR 1 Crore has been raised; the goal is to raise INR 2 Crores by end of 2014.

Major projects funded through the Corpus Fund include:

- A Video Documentary of BESU - INR 11.5 lakhs
- One Guest Professorship - INR 5 lakhs
- Alumni Swimming Pool Project - GAABESU portion - INR 90 lakhs

Examples of other funds raised by GAABESU and/or donated by individual alumni and businesses:

- IBM (Asim Deb) admission fund

- CISCO (Sumitra Sinha) educational investment in BESU
- R..N. Banerjee (48 CE) - INR 25 lakhs (open)
- Shyamal Mitra - INR 5 lakhs (endowment)
- Jyoti Majumdar - \$5000 (endowment)
- Bimal Bose - INR 2.25 lakhs (endowment, annual lecture)

Scholarships, Admission Grants, Emergency funds and Travel Grants are currently being raised outside of Corpus Fund and will be continued in EC3

Joint BESUS FOUNDATION A/C opened and operated, used for depositing foreign as well as INR donations. The account has blanket FCRA approval for foreign donations, and donations made to this account in India qualify for 100% income tax benefits

Issued 100% income tax benefit **80(G)** receipts to donors in India; coordinated with foreign chapters for income tax benefits where applicable

All donations are duly acknowledged electronically or through regular post and publicized through monthly report and website posting

FCRA application approval for donations from abroad made directly to GAABESU, is currently being processed by the Ministry of Home Affairs (MHA)

All required paper work for **80(G)** approval for Income Tax exemption for Indian donors who donate directly to GAABESU, have been submitted and currently going through bureaucratic approval process

Suggestions and Recommendations for the new Executive Committee:

For smooth operation of GAABESU, it is necessary for EC3 to monitor and follow-up to get FCRA authorization from the Government of India and 80(G) Income Tax exemption from the Government of West Bengal.

GAABESU should continue to raise funds for existing and successful GAABESU activities (also refer to Goal #6).

Infrastructure projects should get lower priority, since funds will be available for infrastructure development from the Government of India, once IEST is established. GAABESU does not have to get involved in such projects except in an advisory capacity, if requested.

4. Goal: Membership Growth

Summary of Activities of the present Executive Committee:

Membership goal by the end of 2014: **4000**.

Current GAABESU membership: **1770** (Life Members: 901, Annual members: 869)

Institute caution money transferred to GAABESU membership fund for consenting graduating students:

- 359 (2009-10) – Annual membership
- 250 (2010-11 till date) – Annual Membership

Life memberships through swimming pool donation (membership fees) route. This practice may also be considered in future fund raising projects for boosting life memberships

Suggestions and Recommendations for the next Executive Committee:

The new Executive Committee should continue to follow the membership growth strategies outlined for 2009-14.

The new Executive Committee should develop a strategy to convert all young Annual Members to Life Members. This is important for increasing the ratio of Life Members to total members and ensuring a long term commitment to GAABESU and BESU on the part of the younger alumni.

5. Goal: Ensure GAABESU's Operational and Organizational Excellence

Summary of Activities of the present Executive Committee:

Qualified Office Manager hired in 2010, which helped to improve Office operating system

- Major sub-committee reports updated and posted on a routine basis including finance, membership, corpus and other sub-committee reports
- Fund accounts updated regularly, GAABESU fund investments monitored
- Donations and membership fees received are acknowledged, web posted and administered
- Web posting of events, announcements, publicity materials on as required basis
- Event calendar published and updated
- Meetings, annual events, audit and other related activities organized
- Enquiries from global alumni are promptly addressed.

Suggestions and Recommendations for the next Executive Committee:

Further strengthening of GAABESU's organizational and administration structures are recommended, with the motto "getting the job done on time", and through efficient time management.

Need to strengthen the GAABESU office by empowering staff with more responsibility and authority. They also need guidance, direction, supervision and training.

Improvement in communication and publicity, publishing newsletters, brochures for lobbying, as marketing tools for fund raising and keeping global alumni current with BESU/GAABESU activities and happenings. Office staff strength will need to be increased accordingly, and resources allocated.

When BESU is transformed into an IEST, most likely there will be an Alumni Relations office with an officer/dean in charge with supporting staff. If feasible, GAABESU's current office staff should be hired by BESU(IEST). This will transfer all the collective history seamlessly.

GAABESU Honorary Secretary and Honorary Treasurer positions are very demanding. They have to be stationed either in Kolkata or at the campus; they also have fulltime jobs and are not able to adequately supervise the staff or take prompt decisions. This causes delays and frustrations and was a major issue in EC2. More help and support are needed in EC3 for these two officers. Co-positions with equal responsibility and authority may be considered.

Communications within BESU, Kolkata, W.B. and also within India need to be improved further via effective interactions, publicity and services. Overseas communications, acknowledgements, confirmations, etc. also need to be improved.

Consolidation of the number of sub-committees is recommended in EC3, for better management and participation.

Permanent Invitees (PIs) should be chosen for the value they add to the activities of GAABESU. Criteria for the choice of a PI should include: time available for active involvement, academic contributions, industrial collaboration, attendance in meetings, donations to worthwhile causes and project funds, helping in membership growth, and raising the profile of BESU.

Need more active alumni participation. During the tenure of EC2 approximately 50% of EC2 members and PIs did not play any active roles. This issue needs to be addressed in EC3.

GAABESU is a growing organization and its Bye-laws and operations need continuous improvement and upgrading. The most important of these is the need to re-examine the original MOA and Bye-laws under which GAABESU operates, to see if these need to be amended to meet the needs of a global, voluntary association. GAABESU should also take into account the views and needs of proper representation in the EC of local alumni associations and chapters, who are actively involved and support the activities of GAABESU.

It is recommended that a formal Constitution Committee be set up as soon as the EC3 takes office. The mandate of this Committee should be to re-examine the Memorandum of Agreement and Regulations (MOA) and Bye-Laws, with the objective of making them more suitable to the operation of GAABESU and to propose to the EC3, if required, a set of amendments which can be voted upon at the next AGM 2012. Important issues like the election process and representation of active local chapters who are working with GAABESU need to be clearly addressed in the revised Bye-laws.

A Model Code of Conduct for GAABESU officials and EC members is also recommended.

6. Goal: Initiate and implement short terms strategic projects - on time and on budget

Summary of activities during the Tenure of the present Executive Committee:

Projects undertaken by GAABESU:

Projects were selected in coordination and with the approval of BESU administration. They include:

- A Video Documentary of BESU - **complete**
- One Guest Professorship - **complete**
- Alumni Swimming Pool Project - projected completion date for GAABESU portion of project, October' 2011.

Projects undertaken by individual and/or batches of alumni:

- Slater Hall renovations by batch of 1979 - now Students' Activities Centre - **complete**
- With initiative from GAABESU, BESU Alumnus Dulal Mukherjee prepared a State of the Art Plan for an Auditorium Complex - **complete**

Beautification of Campus - undertaken by BESU, **ongoing**, considerable progress made, including installation of statues of prominent Indians and involvement of students in gardening competition between different hostels

Suggestions and Recommendations for the next Executive Committee:

Taking into account the experience gained and lessons learned during the tenure of EC2, it is recommended that EC3 focus its attention on the following two specific areas:

Student - Focused Activities for EC3:

Initiate 'Annual Donation Program' to encourage alumni, well wishers and friends to annually contribute to BESU/GAABESU. The program will pool a large number of smaller donations into a substantial amount. The donations collected can be allocated and used exclusively for activities that are not covered by governments promoting excellence amongst students.

Donors will have choices to donate in their preferred categories, which include:

- Students activities including sports, athletics, gymnastics, cultural, educational and hobbies, organized through clubs and societies,
- Travel (national and international) grants and other related support to students for attending conferences, presenting papers, exchange programs, etc.
- Student Entrepreneurship and Innovation Support

Alma Mater - Focused Activities for EC3:

Corpus funds will be raised through donations from batches, chapters, alumni families, corporations, friends and well wishers, and invested to support programs and projects.

Donation choices include:

- Endowed chair professorship (perpetual fund)
- Travel grants/subsidies for travel within India and international, for faculty members/administration officials to attend conferences, present papers, visit research labs, industries
- Hosting faculty/ administration officials visiting overseas (e.g., USA, Canada, U.K., Middle East and other countries) for promoting alumni relations, benefits of alma mater
- Upgrading existing R & D Laboratories
- Special Interest Projects

GAABESU Executive Committee Meetings

There have been 13 Executive Committee Meeting, normally at an interval of 6 weeks, held since the present Executive Committee took over charge. In every meeting Tele Conference facilities were extended particularly to the Executive Committee members residing abroad and members residing in India outside Kolkata. These facilities would not have been possible without the untiring efforts put by Sri Swapan Saha.

Maintenance and upkeep of GAABESU accounts

All the matured Fixed Deposit amounts have been reinvested. All the accounts under the control of GAABESU are maintained on regular basis. Maintenance and updating supports are being extended on regular basis to BESUS Foundation Account which have been created to receive the foreign contribution from GAABESU members outside India.

Issuance of acknowledgement, receipts and 80G certifications to subscribers and donors

All the person depositing subscriptions for membership or donation in response to the fund raising campaigns for Development Projects or Emergency Fund are promptly provided with the acknowledgement and receipts electronically through e-mails or surface mail (in case of non-availability of e-mail ID) to their deposits once the amount is debited to the GAABESU or BESUS Foundation Account, without any fail.

GAABESU has already sent to all the Indian donors the 80G Certifications issued by the Finance Officer of BESUS.

Welcome ceremony to new alumni

The welcome ceremony to the outgoing students '2011 as new alumni was successfully held on 17th May'11 at 6 p.m. in the Institute Hall with GAABESU Working President Shyama Prasad Datta in the chair. Prof. Ajoy Kumar Ray Vice-Chancellor BESU graced the occasion by his presence as Chief Guest.

At the outset the student were greeted with rose buds on behalf of GAABESU. Guests were then invited to take their seats on the dais. Sri S.P. Datta, Sri Aditya Bandyopadhyay, Sri Indra Nath Sinha, Lt. Col. Prof. Anjan Ghosh, Sri Amitabha Datta delivered their speeches highlighting the activities and various objects of GAABESU. The Chief Guest Prof. Ajoy Kumar Ray also delivered his speech inspiring the alumni students to actively participate in the welfare activities of GAABESU. During the function membership forms were handed over to 200 students and 85 completed forms were received back on the spot. Mementos (coffee Mug) and refreshments were also distributed among the new alumni.

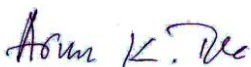
Recognition

GAABESU recognizes the alumni/alumnae who have reached commendable milestones in their careers during the last year. We salute them. These are not only their personal accomplishments but also recognition of our Alma Mater that has nurtured them.

Appreciation

I, on behalf of the Executive Committee, appreciate the selfless works put up by all Executive Committee members, Permanent Invitees and many other Alums all over the world without which GAABESU could never function. I shall also fail in my duty if I do not mention help and co-operation extended by the Office Assistants of GAABESU, whose help and active participation were essential to run GAABESU smoothly. I appreciate all help extended by BESUS authorities, faculty members and others in the administration without their help it would not have been possible to move GAABESU forward. At the end, I thank all Alumni/Alumnae irrespective of their affiliations with GAABESU for their help and guidance in making GAABESU the best Alumni Association in India and a true representative of all alums in its interaction with BESUS.

With warm regards to all the members of GAABESU,



(Arun Kumar Deb)
President, GAABESU



(Aditya Bandyopadhyay)
Hony. Secretary, GAABESU

B. BASU & CO.
CHARTERED ACCOUNTANTS
CA B.K.BASU, FCA

CG-141, SECTOR - II
SALT LAKE CITY
KOLKATA - 700 091
PHONE : 334-7418
MOBILE NO. 9830436338
Email : bidhan_basu@yahoo.co.in

FORM NO. 10B
(See Rule 17(B))

AUDIT REPORT UNDER SECTION 12A(b) OF THE INCOME TAX ACT, 1961
IN THE CASE OF CHARITABLE OR RELIGIOUS TRUSTS OR INSTITUTIONS.

We have examined the Balance Sheet of **GLOBAL ALUMNI ASSOCIATION** of Bengal Engineering and Science University, Shibpur (REG. NO. S/1L/29880 dt. 10.06.2005) as at **31st March, 2011** and also the Income & Expenditure Account for the Year ended on that date which are in agreement with the Books of Account maintained by the Society.

Subject to the notes given in the annexure hereto, we have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purposes of the audit. In our opinion, proper Books of Account have been kept by the above named Trust so far as appears from our examination of the Books.

In our opinion and to the best of our information and according to explanations given to us, the said accounts give a true and fair view:

- i) In the case of the Balance Sheet of the state of the affairs of the above named Trust as at **31st March, 2011**

and

- ii) In the case of the Income and Expenditure Account of the Surplus for the Year ended **31.03.2011**

The prescribed particulars are annexed hereto.

PLACE : KOLKATA

DATED : The 16th July, 2011



B. BASU & CO.
Chartered Accountants
Firm Registration Number : 322609E

B. K. BASU - Proprietor
M. No. 007967

[B. K. BASU]
PROPRIETOR
Membership Number : 007967

Hon. Secretary,
GAABESU

Treasurer,
GAABESU

GLOBAL ALUMNI ASSOCIATION OF
BENGAL ENGINEERING AND SCIENCE UNIVERSITY, SHIBPUR
PO. BOTANICAL GARDEN, HOWRAH - 711 103

B. BASU & CO.
CHARTERED ACCOUNTANTS
CA B.K.BASU, FCA

CG-141, SECTOR - II
SALT LAKE CITY
KOLKATA - 700 091
PHONE : 2334-7418
Mobile : 9830436338
Email : bidhan_basu@yahoo.co.in

ANNEXURE
STATEMENT OF PARTICULARS
APPLICATION OF INCOME FOR CHARITABLE OR RELIGIOUS PURPOSES
FOR THE YEAR ENDED 31ST MARCH, 2011

1. Amount of income of the previous year Applied to charitable or Religious purposes in India during the year : Rs. 4,81,009.28 P.
2. Whether the Trust/Institution * has exercised the option under Clause (2) of the Explanation to Section 11(1) ? if so, the details of the amount of income deemed to have been applied to Charitable or Religious purposes in India during the previous year. : NIL
3. Amount of Income :- : Rs. 1,49,850.78 P.
Accumulated or set apart/finally set apart for application to Charitable on Religious purposes, to the extent it does not exceed 25 per cent of the income derived from property held under Trust * wholly/in part only for such purposes.
4. Amount of income eligible for exemption under Section 11(1) (c) (give details) : NIL
5. Amount of Income in addition to the amount referred to in item 3 above, accumulated or set apart for specified purposes under Section 11(2). : NIL
6. Whether the amount of income mentioned in item 5 above has been invested or deposited in the manner laid down in Section 11(2) (b) ? if so, the details thereof. : NIL
7. Whether any part of the income in respect of which an option was exercised under Clause (2) of Explanation to Section 11(1) in any earlier year is deemed to be income of the previous year under Section 11(18) ?if so, the details thereof. : NO
8. Whether during the previous year, any part of income accumulated or set apart for specified purposes under Section 11(2) in any earlier year.
 - a) has been applied for purposes other than Charitable or Religious purposes or has ceased to be accumulated or set apart for application there to, on : NO
 - b) has ceased to remain invested in any security referred to in Section 11(2) (b) (ii) or Section 11(2) (b) (iii), on : NO
 - c) has not been utilized for purposed for which it was accumulated or set apart during the period for which it was to be accumulated or set apart or in the year immediately following the expiry thereof. : NO


Hony. Secretary,
GAABESU




Treasurer,
GAABESU

Contd....P/2

Page -2

APPLICATION FOR USE OF INCOME OR PROPERTY FOR THE BENEFIT OR PERSONS
REFERRED TO SECTION 13(3)

1. Whether any part of the Income or property of the * Trust/Institution was lent, or continues to be lent, in the previous year to any person referred to in this Annexure as such person? If some give details of the amount, rate of interest charged and the nature of security, if any : NO.
2. Whether any land, Building or other property of the *Trust/Institution was made, or continued to be made, available for the use of any such person during the previous year? if so, give details of the property and the amount of rent or compensation charges if any. : NO.
3. Whether any payment was made to any such person during the previous year by way of salary, allowance or otherwise? If so, give details. : NO.
4. Whether the services of the Trust/Institution were made available to any such person during the previous year? If so, give details thereof together with remuneration or compensation received , if any. : NO.
5. Whether any shares, security or other property was purchased by or on behalf of the * Trust/Institution during the previous year from any such person? If so, give details thereof together with the consideration paid. : NO.
6. Whether any share, security or other property, was sold by or on behalf of the * Trust/Institution during the previous year to any such person? If so, give details thereof together with the consideration received. : NO.
7. Whether any income or property of *Trust/Institution was diverted during the previous year in favour of any such person? If so, give details : NO.
8. Whether the income or property of the Trust/Institution was used or applied during the previous year for the benefit of any such person in any other manner? If so, give details. : NO.



Contd....P/3


Hony. Secretary,
GAABESU


Treasurer,
GAABESU

Page - 3

Sl.no.	Name and address of the concern	Where the concern is a company number and	Nominal value of the investment	Income from the investment	Whether the amount in column 4 exceeded 5% of the capital of the concern during the previous year – say yes/No.
(1)	(2)	(3)	(4)	(5)	(6)

----- NIL -----

For Global Alumni Association of Bengal Engineering and Science University, Shibpur


 Treasurer


 Secretary


 Working President


 President

PLACE : KOLKATA

DATED : The 16th July, 2011



FOR B. BASU & CO.
FOR B. BASU & CO.
CHARTERED ACCOUNTANTS
 Regd. No. 322609E
Firm Registration Number : 322609E

B. K. BASU, Proprietor
 M.No.- 007967


[B. K. BASU]
PROPRIETOR
Membership Number : 007967


 Hony. Secretary,
GAABESU


 Treasurer,
GAABESU

AUDITORS' REPORT

To
The Executive Members
Global Alumni Association of Bengal Engineering and Science University, Shibpur
P.O. Botanical Garden, Howrah - 711 103

We have examined the annexed Balance Sheet as at **31st March, 2011** and the Income and Expenditure Account and the Receipts and Payments Account for the year ended on that date and report that :

1. This financial statement is the responsibility of the Management of **GLOBAL ALUMNI ASSOCIATION OF BESU, SHIBPUR**, having Registered under the West Bengal Societies Registration Act, 1961, Kolkata, bearing no. S/1L/29880 dt. 10.06.2005. Our responsibility is to express an opinion on this financial statement based on our audit.
2. We conducted our audit in accordance with the auditing standards generally accepted in India. Those standards require that we plan and perform the audit to obtain reasonable assurance whether the financial statements are free of material misstatement.
3. An Audit includes examining on test basis, evidence supporting the amounts and disclosure in financial statement. An Audit also includes assessing the Accounting Principles used and significant estimates read with the estimate related disclosures made in the notes on accounts by the Management as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.
4. We have obtained all the information we have required for those accounts which were placed before us. The said accounts are in agreement with the books of accounts maintained by the said Association and according to the explanations given to us and read with the annexed notes on accounts, the said accounts give a true and fair view in conformity with the accounting principles generally accepted in India :
 - (i) In case of Balance Sheet , of the state of affairs of the Association as at **31st March,2011** and
 - (ii) In case of the Income & Expenditure Account, of the Excess of Income over Expenditure for the year ended on that date.

Place : Kolkata

Date : The *16th July*, 2011.



For **B. BASU & CO.**
CHARTERED ACCOUNTANTS
Firm Registration Number : 322609E
B. K. BASU, Proprietor
(**B. K. BASU**)
Proprietor
Membership Number : 007967

Banjan
Secretary
GAABESU

[Signature]
Treasurer
GAABESU

GLOBAL ALUMNI ASSOCIATION OF
BENGAL ENGINEERING AND SCIENCE UNIVERSITY, SHIBPUR
(REG. NO. S/IL/29880 dt. 10.06.2005)
PO. BOTANICAL GARDEN, HOWRAH - 711 103

BALANCE SHEET AS AT 31ST MARCH, 2011

	<u>Schedule</u>	As at 31.03.2011		As at 31.03.2010	
		Rs.	P.	Rs.	P.
<u>SOURCES OF FUND :</u>					
GENERAL FUND	" A "	479,713.81		324,863.03	
CORPUS FUND	" B "	19,748.00		19,748.00	
LIFE & ANNUAL MEMBERSHIP FUND	" C "	1,220,794.00		1,220,794.00	
ALUMNI FUND	" D "	2,204,140.00		1,878,640.00	
SCHOLARSHIP FUND	" E "	956,100.00		680,600.00	
EMERGENCY FUND	" F "	286,305.00		281,305.00	
	TOTAL :-	5,166,800.81		4,405,950.03	
<u>APPLICATIONS OF FUND :</u>					
FIXED ASSETS	" G "	1,085,353.99		----	
<u>CURRENT ASSETS, LOANS & ADVANCES</u>					
LOANS & ADVANCES	" H "	61,923.00		38,710.00	
CASH & BANK BALANCES	" I "	1,204,267.22		1,174,606.03	
FIXED DEPOSITS WITH U.B.I.	" J "	2,822,574.60		3,198,149.00	
		4,088,764.82		4,411,465.03	
LESS : LIABILITIES FOR EXPENSES	" K "	7,318.00		5,515.00	
NET CURRENT ASSETS		4,081,446.82		4,405,950.03	
	TOTAL :-	5,166,800.81		4,405,950.03	
NOTES ON ACCOUNTS	" L "				


Treasurer


Secretary


Working President


President

As per our report of even date

Place : Kolkata
Dated : The 16th July, 2011

For B. Basu & Co. CO.
Chartered Accountants
Chartered Accountants
Firm Registration Number : 322609E
B. K. BASU - Proprietor
M.No. 007967

(B. K. BASU)
Proprietor
Membership Number : 007967




Hony. Secretary.
GAABESU


Treasurer
GAABESU

GLOBAL ALUMNI ASSOCIATION OF
BENGAL ENGINEERING AND SCIENCE UNIVERSITY, SHIBPUR
(REG. NO. S/IL/29880 dt. 10.06.2005)
PO. BOTANICAL GARDEN, HOWRAH - 711 103

INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2011

	Current Year		Previous Year	
	Rs.	P.	Rs.	P.
INCOME :				
Annual Membership Subscription	180,000.00		----	
Interest on Savings Bank A/c	28,861.52		28,885.00	
Interest on Fixed Deposits	137,017.76		268,168.39	
Accrued Interest on Fixed Deposits	72,924.00		30,748.33	
Refund from BESU for Workshop on Entrepreneurship Programme	49,138.00		----	
Tender Fees	5,000.00		----	
Donation for DVD	8,068.00		----	
TOTAL :-	481,009.28		327,801.72	
EXPENDITURE :				
Salaries & Allowances	184,000.00		41,250.00	
Travelling Expense	----		3,430.00	
Printing & Stationery	45,049.00		17,995.50	
Computer Stationery	3,602.50		----	
Maintenance & Upkeep	4,769.00		10,132.00	
Postage & Courier	5,525.00		1,605.00	
Refreshment Charges	----		509.00	
Tea & Tiffin Expenses	6,017.00		14,339.00	
Meeting Expenses	6,563.00		13,509.00	
Bank Charges	981.00		1,096.00	
Telephone & STD Charges	4,170.00		3,669.00	
Travel Grant	5,000.00		----	
Coolie & Cartage	500.00		----	
Mementos	20,000.00		----	
Audit Fees	6,618.00		7,721.00	
Auditor's Remuneration in other capacity	11,209.00		----	
Legal Expenses	1,000.00		7,501.00	
Scholarship Disbursement Programme Expenses	4,168.00		7,165.00	
Workshop on Entrepreneurship Programme	----		49,138.00	
Welcome Ceremony of New Alumni Programme	19,227.00		----	
Programme of Business Meet of REBECA - 2010	2,760.00		----	
TOTAL :-	331,158.50		179,059.50	
Excess of Income over Expenditure (i.e. Surplus) transferred to General Fund	149,850.78		148,742.22	


Treasurer


Secretary


Working President


President

As per our report of even date

For B. Basu & Co.
B. BASU & CO.
Chartered Accountants
Regd. No. - 322609E
Firm Registration Number : 322609E

Place : Kolkata
Dated : The 16th July 2011

B. K. BASU - Proprietor
(B. K. BASU) M. No. - 007967

Proprietor
Membership Number : 007967


Hony. Secretary,
GAABESU


Treasurer,
GAABESU



GLOBAL ALUMNI ASSOCIATION OF
BENGAL ENGINEERING AND SCIENCE UNIVERSITY, SHIBPUR
(REG. NO. S/IL/29880 dt. 10.06.2005)
PO. BOTANICAL GARDEN, HOWRAH - 711 103

RECEIPTS & PAYMENTS ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2011

<u>RECEIPTS :</u>	<u>Current Year</u>		<u>Previous Year</u>	
	<u>Rs.</u>	<u>P.</u>	<u>Rs.</u>	<u>P.</u>
<u>Opening Balances as on 01.04.2010</u>				
Cash on hand (As Certified by the Management)	4,382.00		4,177.50	
<u>Balance lying with U.B.I.BESUS Branch :-</u>				
SB A/c No.0171010377147	684,669.03		751,485.00	
CA A/c No.0171050036902	279,369.00		178,901.00	
SB A/c No.0171010395335	129,912.00		142,765.00	
SB A/c No.15320100002967	16,517.00		16,000.00	
SB A/c No.0171010401616	8,698.00		8,574.00	
SB A/c No.1532010003919	51,059.00		----	
Fixed Deposits with U.B.I., BESUS Branch	3,198,149.00		3,022,507.31	
Membership Fees (Annual Fees & Life Membership)	505,500.00		555,993.00	
Alumni Scholarships	----		311,100.00	
Scholarships	472,000.00		680,000.00	
Amount received for Admission Fund	388,000.00		30,000.00	
Amount received for Emergency Fund	27,501.00		395,457.00	
Tender Fees	5,000.00		----	
Donation for DVD	8,068.00		----	
SOCCE Contribution	5,000.00		----	
Donation for Swimming Pool	178,000.00		----	
Interest on Savings Bank A/c	28,861.52		28,885.00	
Interest on Fixed Deposits	137,017.76		268,168.39	
Accrued Interest on Fixed Deposits	72,924.00		30,748.33	
Advance Realised from Staff (Chandranath Adak)	----		213,500.00	
Refund from BESU for Workshop on Enterpreneurship Programme	49,138.00		----	
TOTAL :	6,249,765.31		6,638,261.53	

Contd... P/2



Banjan
Hony. Secretary,
GAABESU

Bidhan Basu
Treasurer,
GAABESU

GLOBAL ALUMNI ASSOCIATION OF
BENGAL ENGINEERING AND SCIENCE UNIVERSITY, SHIBPUR
(REG. NO. S/IL/29880 dt. 10.06.2005)
PO. BOTANICAL GARDEN, HOWRAH - 711 103

RECEIPTS & PAYMENTS ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2010 (CONTD.)

PAYMENTS :	<u>Current Year</u>		<u>Previous Year</u>	
	Rs.	P.	Rs.	P.
Salaries & Exgratia	184,000.00		41,250.00	
Travelling Expense	----		3,430.00	
Printing & Stationery	45,049.00		17,995.50	
Computer Stationery	3,602.50		----	
Maintenance & Upkeep	4,769.00		10,132.00	
Postage & Courier	5,525.00		1,605.00	
Refreshment Charges	----		509.00	
Tea & Tiffin Expenses	6,017.00		14,339.00	
Meeting Expenses	6,563.00		13,509.00	
Bank Charges	981.00		1,096.00	
Telephone & STD Charges	4,170.00		3,669.00	
Travel Grant	5,000.00		----	
Coolie & Cartage	500.00		----	
Mementos	15,000.00		----	
Admission Fund Disbursed	20,000.00		50,000.00	
Emergency Fund Disbursed	22,501.00		415,208.00	
Scholarship Fund Disbursed	564,500.00		1,271,000.00	
Alumni Scholarship Fund Disbursed	----		306,000.00	
Tax Deducted at Source	28,213.00		14,239.00	
Auditor's Remuneration in other capacity	11,209.00		2,206.00	
Paid Liabilities for Expenses (Audit Fees)	5,515.00		5,515.00	
Legal Expenses	1,000.00		7,501.00	
Scholarship Disbursement Programme Expenses	4,168.00		7,165.00	
Workshop on Entrepreneurship Programme	----		49,138.00	
Welcome Ceremony of New Alumni Programme	18,527.00		----	
Programme of Business Meet of REBECA - 2010	2,760.00		----	
Amount transferred to BESUS Foundation A/C	178,000.00		25,000.00	
Advance to Party (A/c H.L.Saha & Co.)	----		5,000.00	
Computer & Accessories	43,254.00		----	
Digital Camera	8,268.00		----	
Furniture & Fixture	13,612.00		----	
Swimming Pool under construction	1,020,219.99		----	
C/O.	2,222,923.49		2,265,506.50	

Contd... P/3



Banjin
Hon. Secretary
GAABESU

Bidhan
Treasurer
GAABESU

GLOBAL ALUMNI ASSOCIATION OF
BENGAL ENGINEERING AND SCIENCE UNIVERSITY, SHIBPUR
(REG. NO. S/IL/29880 dt. 10.06.2005)
PO. BOTANICAL GARDEN, HOWRAH - 711 103

RECEIPTS & PAYMENTS ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2010 (CONTD.)

PAYMENTS : (CONTD.)	<u>Current Year</u>		<u>Previous Year</u>	
	Rs.	P.	Rs.	P.
B/F.	2,222,923.49		2,265,506.50	
<u>Closing Balances on 31.03.2011</u>				
Cash on hand (As Certified by the Management)	2,370.50		4,382.00	
Balance lying with U.B.I. BESUS Branch :-				
SB A/c No.0171010377147	1,040,474.20		684,669.03	
CA A/c No.0171050036902	----		279,369.00	
SB A/c No.0171010395335	134,796.52		129,912.00	
SB A/c No.15320100002967	17,026.00		16,517.00	
SB A/c No.0171010401616	5,966.00		8,698.00	
SB A/c No.1532010003919	2,634.00		51,059.00	
SB A/c No.1532010012360	1,000.00		----	
Fixed Deposits with U.B.I., BESUS Branch	2,822,574.60		3,198,149.00	
TOTAL :	6,249,765.31		6,638,261.53	


Treasurer


Secretary


Working President


President

As per our report of even date

For B. Basu & Co.
For B. BASU & CO.
Chartered Accountants
Regd. No. - 322609E
Firm Registration Number : 322609E


B. K. BASU, Proprietor
M. No.- 007967

Place : Kolkata

Dated : The 16th July, 2011

(B. K. BASU)
Proprietor
Membership Number : 007967




Hon'ble Secretary
GAABESU


Treasurer
GAABESU

B. Basu & Co.
Chartered Accountants
CA B.K.BASU, FCA

CG - 141, SECTOR - II
Salt Lake City, Kolkata - 700 091
Phone : 2334-7418
Mobile No. : 9830436338
Email : bidhan_basu@yahoo.co.in

GLOBAL ALUMNI ASSOCIATION OF
BENGAL ENGINEERING AND SCIENCE UNIVERSITY, SHIBPUR
(REG. NO. S/IL/29880 dt. 10.06.2005)
PO. BOTANICAL GARDEN, HOWRAH - 711 103

Schedules forming an integral part of the Balance Sheet as at 31st. March, 2011

<u>Schedule - " A "</u>	<u>GENERAL FUND</u>	<u>As at 31.03.11</u>		<u>As at 31.03.10</u>	
		<u>Rs.</u>	<u>P.</u>	<u>Rs.</u>	<u>P.</u>
Brought forward from the previous year		324,863.03		201,120.81	
Add : Surplus for the year transferred		149,850.78		148,742.22	
Add : Donation for SOCCE		5,000.00		----	
Add : Donation for Swimming Pool		178,000.00		----	
		<u>657,713.81</u>		<u>349,863.03</u>	
Less : Amount transferred to BESU Foundation A/c		178,000.00		25,000.00	
		<u>479,713.81</u>		<u>324,863.03</u>	

<u>Schedule - " B "</u>	<u>CORPUS FUND</u>		
Brought forward from the previous year		19,748.00	19,748.00
		<u>19,748.00</u>	<u>19,748.00</u>

<u>Schedule - " C "</u>	<u>LIFE & ANNUAL MEMBERSHIP FUND</u>		
Brought forward from the previous year		1,220,794.00	1,220,794.00
		<u>1,220,794.00</u>	<u>1,220,794.00</u>

<u>Schedule - " D "</u>	<u>ALUMNI FUND</u>		
Brought forward from the Previous year		1,878,640.00	1,322,647.00
Add : Membership Fees Received during the year		325,500.00	555,993.00
		<u>2,204,140.00</u>	<u>1,878,640.00</u>

Contd... P/2



Bengji
Hon. Secretary,
GAABESU

Anish
Treasurer,
GAABESU

GLOBAL ALUMNI ASSOCIATION OF
BENGAL ENGINEERING AND SCIENCE UNIVERSITY, SHIBPUR
(REG. NO. S/IL/29880 dt. 10.06.2005)
PO. BOTANICAL GARDEN, HOWRAH - 711 103

Schedules forming an integral part of the Balance Sheet as at 31st. March, 2011

<u>Schedule - " E "</u>	<u>SCHOLARSHIP FUND</u>	<u>As at 31.03.11</u>		<u>As at 31.03.10</u>	
		Rs.	P.	Rs.	P.
Brought forward from the Previous year		680,600.00		1,286,500.00	
Add:- Scholarships Received during the year		472,000.00		680,000.00	
Add:- Alumni Scholarships Received during the year		---		311,100.00	
Add:- Admission Grant Received during the year		388,000.00		30,000.00	
		1,540,600.00		2,307,600.00	
Less : Scholarships Disbursed during the year		564,500.00		1,271,000.00	
Less : Alumni Scholarships Disbursed during the year				306,000.00	
Less : Admission Grant Disbursed during the year		20,000.00		50,000.00	
		956,100.00		680,600.00	

<u>Schedule - " F "</u>	<u>EMERGENCY FUND</u>		
Brought forward from the Previous year		281,305.00	301,056.00
Add:- Received during the year		27,501.00	395,457.00
		308,806.00	696,513.00
Less : Disbursed during the year		22,501.00	415,208.00
		286,305.00	281,305.00

<u>Schedule - " G "</u>	<u>FIXED ASSETS</u>		
Swimming Pool under construction		1,020,219.99	---
Computer & Accessories		43,254.00	---
Digital Camera		8,268.00	---
Furniture & Fixture		13,612.00	---
		1,085,353.99	---

Contd... P/3



Banji
Hon. Secretary,
GAABESU

Shikha
Treasurer,
GAABESU

GLOBAL ALUMNI ASSOCIATION OF
BENGAL ENGINEERING AND SCIENCE UNIVERSITY, SHIBPUR
(REG. NO. S/IL/29880 dt. 10.06.2005)
PO. BOTANICAL GARDEN, HOWRAH - 711 103

Schedules forming an integral part of the Balance Sheet as at 31st. March, 2011

As at 31.03.11 As at 31.03.10
Rs. P. Rs. P.

Schedule - " H " **LOANS & ADVANCES**

Advance to Party (A/C H.L.Saha &Co.)	----	5,000.00
Tax Deducted at Source	61,923.00	33,710.00
	61,923.00	38,710.00

Schedule - " I " **CASH & BANK BALANCES :**

Cash on Hand (As Certified by the Management)	2,370.50	4,382.00
<u>Balance lying with U.B.I. BESUS Branch</u>		
SB A/c No.0171010377147	1,040,474.20	684,669.03
CA A/c No.0171050036902	----	279,369.00
SB A/c No.0171010395335	134,796.52	129,912.00
SB A/c No.1532010002967	17,026.00	16,517.00
SB A/c No.0171010401616	5,966.00	8,698.00
SB A/c No.1532010003919	2,634.00	51,059.00
SB A/c No.1532010012360	1,000.00	----
	1,204,267.22	1,174,606.03

Schedule - " K " **LIABILITIES FOR EXPENSES**

Audit Fees	6,618.00	5,515.00
Welcome Ceremony of New Alumni Programme	700.00	----
	7,318.00	5,515.00

Contd... P/4



Benjin
Hony. Secretary,
GAABESU

Bidhan
Treasurer,
GAABESU

GLOBAL ALUMNI ASSOCIATION OF
BENGAL ENGINEERING AND SCIENCE UNIVERSITY, SHIBPUR
(REG. NO. S/IL/29880 dt. 10.06.2005)
PO. BOTANICAL GARDEN, HOWRAH - 711 103

Schedules forming an integral part of the Balance Sheet as at 31st. March, 2011

Schedule - " J "

DETAILS OF FIXED DEPOSITS MAINTAINED WITH U.B.I. BESUS BRANCH AS ON 31.03.2011

	F.D./C NO.	Opening Balance as on 01.04.2010	(Gross)		T.D.S.	Additions during the year	Matured & Closed during the year	Closing Balance as on 31.03.2011	Remarks
			Interest earned and Reinvested	Interest Accrued					
1	1532100020305	191,650.00	11,073.95	1,938.00		200,785.95	NIL		
2	1532100020299	626,740.00	36,215.04	6,336.00		656,619.04	NIL		
3	0171100418478	1,220,000.00	27,908.00	5,765.00			1,287,159.00	(Renewed on 11.06.2010)	
4	1532100035592 (Old No. 0171100441346)	100,000.00	5,440.00	5,582.00			100,000.00	(Renewed on 24.02.2011)	
5	1532100020262	625,790.00	36,159.34	6,327.00		655,622.34	NIL		
6	1532100020280	78,450.00	4,533.04	793.00		82,190.04	NIL		
7	1532100020271	145,630.00	8,413.79	1,472.00		152,571.79	NIL		
8	1532100035583 (Old No. 0171100433525)	209,889.00	526.60				210,415.60	(Renewed on 24.02.2011)	
9	1532100034539		2,323.00		400,000.00		400,000.00		
10	1532100036069		662.00		825,000.00		825,000.00		
11	1532100033169		3,763.00		1,000,000.00	1,000,000.00		(Prematured withdrawn on 10.03.2011)	
		3,198,149.00	137,017.76	28,213.00	2,225,000.00	2,747,789.16	2,822,574.60		

NOTE :- (1) Figures in BOLD indicate Credited to Bank Account.

(2) The Interest Amount Reinvested in Fixed Deposit is after deduction of T.D.S. Amount.



B. Basu
Hon'y. Secretary,
GAABESU

B. Basu
Treasurer,
GAABESU

Contd... P/5

GLOBAL ALUMNI ASSOCIATION OF
BENGAL ENGINEERING AND SCIENCE UNIVERSITY, SHIBPUR
(REG. NO. S/IL/29880 dt. 10.06.2005)
PO. BOTANICAL GARDEN, HOWRAH - 711 103

Schedules forming an integral part of the Balance Sheet as at 31st. March, 2011

Schedule - " L " **NOTES ON ACCOUNTS**

- 1 Significant Accounting Policies :
 Basis of Accounting
- 1.1 Accounts were drawn on Mercantile basis.
- 1.2 The Association followed Standard Accounting Principles generally accepted in India.
- 1.3 Figures of the previous year have been regrouped / recast wherever necessary.
- 1.4 Signatures to Schedule "A" to "L".


Treasurer


Secretary


Working President


President

As per our report of even date

Place : Kolkata
Dated : The 16th July, 2011

For B. Basu & Co.
For B. BASU & CO
Chartered Accountants
Firm Registration Number : 322609E
B. K. BASU - Proprietor
M. No.- 007967
(B. K. BASU)
Proprietor
Membership Number : 007967




Hony. Secretary,
GAABESU


Treasurer,
GAABESU

GLOBAL ALUMNI ASSOCIATION OF
BENGAL ENGINEERING AND SCIENCE UNIVERSITY, SHIBPUR
(REG. NO. S/IL/29880 dt. 10.06.2005)
PO. BOTANICAL GARDEN, HOWRAH - 711 103

Bank Reconciliation Statement of S.B. A/c No. 0171010377147 with U.B.I. BESUS Branch
as on 31st. March, 2011

		<u>Amount</u>			
		<u>Rs.</u>	<u>P.</u>		
Bank Balance as per Cash Book as on 31.03.2011		1,040,474.20			
Add : Cheques issued during the year but not presented into Bank within 31.03.2011 :-					
<u>Date</u>	<u>Cheque No.</u>	<u>Pay to</u>	<u>Amount</u>	<u>Date as per Bank</u>	
05.03.2010	185000	Srabasti Sinha Roy	8,000.00	08.04.2011	
05.03.2010	185038	Neeraj Asopa	4,000.00	07.05.2011	
05.03.2010	185041	Rajesh Kumar	4,000.00	08.04.2011	
05.03.2010	185042	Joydev Adak	4,000.00	21.04.2011	
05.03.2010	185061	Arpan Nanda	8,000.00	16.04.2011	
05.03.2010	185071	Subhranta Kundu	2,000.00	13.04.2011	
23.03.2010	185080	A.O. BSNL	408.00	02.05.2011	
			<hr/>		30,408.00
Bank Balance as per Bank Pass Book as on 31.03.2011		<hr/> <u>1,070,882.20</u> <hr/>			

Bank Reconciliation Statement of S.B. A/c No. 0171010401616 with U.B.I. BESUS Branch
as on 31st. March, 2011

Bank Balance as per Cash Book as on 31.03.2011		5,966.00			
Add : Cheques issued during the year but not presented into Bank within 31.03.2011 :-					
<u>Date</u>	<u>Cheque No.</u>	<u>Pay to</u>	<u>Amount</u>	<u>Date as per Bank</u>	
05.03.2011	359442	Krishnendu Dutta	8,500.00	19.05.2011	8,500.00
Bank Balance as per Bank Pass Book as on 31.03.2011		<hr/> <u>14,466.00</u> <hr/>			

Bank Reconciliation Statement of S.B. A/c No. 1532010003919 with U.B.I. BESUS Branch
as on 31st. March, 2011

Bank Balance as per Cash Book as on 31.03.2011		2,634.00			
Add : Cheques issued during the year but not presented into Bank within 31.03.2011 :-					
<u>Date</u>	<u>Cheque No.</u>	<u>Pay to</u>	<u>Amount</u>	<u>Date as per Bank</u>	
05.03.2011	434554	Indranil Sengupta	6,000.00	19.05.2011	6,000.00
Bank Balance as per Bank Pass Book as on 31.03.2011		<hr/> <u>8,634.00</u> <hr/>			

[Signature]
Treasurer

[Signature]
Secretary

[Signature]
Working President

[Signature]
President

Place : Kolkata

Dated : The 16th July 2011

[Signature]
Hony. Secretary,
GAABESU

[Signature]
Treasurer,
GAABESU



Proposed Amendment of Memorandum of Association and Regulations

Existing Provisions	Proposed Provisions
GLOBAL ALUMNI ASSOCIATION OF BENGAL ENGINEERING AND SCIENCE UNIVERSITY, SIBPUR	GLOBAL ALUMNI ASSOCIATION OF BENGAL ENGINEERING AND SCIENCE UNIVERSITY, SHIBPUR
MEMORANDUM OF ASSOCIATION AND REGULATIONS	MEMORANDUM OF ASSOCIATION AND REGULATIONS
CONTENTS	CONTENTS
I. GENERAL	A. MEMORANDUM OF ASSOCIATION
II. MEMBERSHIP	B. MEMBERS OF THE FIRST EXECUTIVE COMMITTEE
III. EXECUTIVE COMMITTEE	C. REGULATIONS
IV. SAFE CUSTODY OF FUNDS	I. GENERAL
V. BOOKS OF ACCOUNTS:INSPECTION AND AUDIT	II. MEMBERSHIP
VI. ACCOUNTING YEAR	III. EXECUTIVE COMMITTEE
VII. GENERAL MEETING	IV. SAFE CUSTODY OF FUNDS
VIII.DUTIES OF OFFICE BEARERS	V. BOOKS OF ACCOUNTS:INSPECTION AND AUDIT
IX. ALTERATION OF RULES & REGULATIONS AND BYE-LAWS	VI. ACCOUNTING YEAR
X. SUITS AND LEGAL PROCEEDINGS	VII. GENERAL MEETING
XI. DISSOLUTION	VIII. DUTIES OF OFFICE BEARERS
XII. INDEMNITY	IX. ALTERATION OF RULES & REGULATIONS AND BYE-LAWS
MEMORANDUM OF ASSOCIATION	X. SUITS AND LEGAL PROCEEDINGS
1. Name: The name of the Association shall be "Global Alumni Association of Bengal Engineering and Science University, Sibpur", hereinafter referred to as the "Society".	XI. DISSOLUTION
2. Registered Office: The Registered Office of the Association shall be situated at Bengal Engineering and Science University, Sibpur, P. O. Botanic Garden, Howrah – 711103 (hereinafter referred to as the "University").	XII. INDEMNITY
3. Aims and Objectives: The objectives for which the Association is established are:	A. MEMORANDUM OF ASSOCIATION
a) to systematically uplift the image and status of the Institution, Bengal Engineering and Science University, both nationally and internationally;	1. Name: The name of the Association shall be "Global Alumni Association of Bengal Engineering and Science University, Shibpur", hereinafter referred to as "GAABESU".
	2. Registered Office: The Registered Office of the Association shall be University Guest House, Bengal Engineering and Science University, Shibpur, P.O. Botanic Garden, Howrah – 711103, West Bengal.
	2A. Institute: Institute referred to in the Memorandum of Associations and Regulations shall mean Bengal Engineering College/ Bengal Engineering College (Deemed University)/ Bengal Engineering and Science University, Shibpur or any subsequent modification of the name of the above Institute and shall include its successors.
	3. Aims and Objectives: The objectives for which the Association is established are:
	i) To systematically uplift the image and status of the Institute, both nationally and internationally;

Proposed Amendment of Memorandum of Association and Regulations

Existing Provisions	Proposed Provisions
b) to project nationally and internationally the Institution and its contribution to the engineering profession;	ii) To project nationally and internationally the Institute and its contribution to the engineering profession;
c) to network the present and future alumni on a common platform on a continuing basis;	iii) To develop networking between the present and future alumni on a common platform on a continuing basis;
d) to become the voice of the alumni in all matters related to betterment of the University;	iv) To become the voice of the alumni in all matters related to the betterment of the Institute;
e) to aim collectively and ensure that the University is recognized as an Institute of National Importance;	v) To aim collectively and ensure that the Institute is recognized as an Institute of National Importance to further the cause of scientific research and post-graduate studies;
f) to foster continuing professional/academic development by drawing support from achievers amongst the alumni in their respective fields;	vi) To foster continuing professional / academic development by drawing support from achievers amongst the alumni in their respective fields
g) to maintain fellow feeling and fraternity amongst the Ex-students of the Bengal Engineering College/Bengal Engineering and Science University by promoting social and cultural association amongst themselves;	vii) To maintain the honor and dignity of the fellow alumni as well as to maintain camaraderie and fraternity amongst the ex-students of the Institute by promoting social and cultural association amongst themselves;
h) to maintain the honor and dignity of the members and to further the cause of scientific research and post-graduate studies;	viii) Omitted
i) to maintain an up-to-date Register of Alumni of the Bengal Engineering and Science University with their qualifications and address;	ix) To maintain an up-to-date register of alumni of the Institute with their qualifications and addresses;
j) to make arrangements for holding an Annual Re-union of the past students of the Bengal Engineering College/Bengal Engineering College Deemed University /Bengal Engineering and Science University, Sibpur in cooperation with the Students' Union of the Institution;	x) To associate with the Institute for arranging and holding annual re-union of the past and present students;
k) to maintain a benevolent fund to help individual member of alumni and students in case of distress;	xi) To maintain a benevolent fund to help individual member of the Institute community in distress;
l) to help the Bengal Engineering and Science University, Sibpur to organize national and international seminars/ congresses/ workshops/ conferences/symposia on selected topics of science & technology to strengthen/share the knowledge base of the engineering community;	xii) To help the Institute to organize national and international seminars / congresses/ workshops/ conferences/symposia on selected topics of science & technology to strengthen/share the knowledge base of the engineering community;
m) to help Bengal Engineering and Science University, Sibpur to organize series of lectures to be delivered by renowned scientists, technologists, economists, etc. on cutting edge technology, social issues, community services, etc.;	xiii) To help the Institute to organize series of lectures to be delivered by renowned scientists, technologists, economists, etc. on cutting edge technology, social issues, community services, etc.;
n) to help Bengal Engineering and Science University, Sibpur to grow, expand and excel in respect of creation and dissemination of	xiv) To help the Institute to grow, expand and excel with respect to the creation and dissemination of knowledge and development of innovative

Proposed Amendment of Memorandum of Association and Regulations

Existing Provisions	Proposed Provisions
<p>knowledge and development of innovative technology serving the need of our country as a whole and the world over;</p> <p>o) to help Bengal Engineering and Science University, Sibpur to contribute towards development of indigenous technology and provide technical leadership;</p> <p>p) to help Bengal Engineering and Science University, Sibpur to act as a beacon for attracting the knowledge based industries to the Society and create a zone of technical excellence that will have snowballing effect on the economic growth of the country as a whole;</p> <p>q) to help Bengal Engineering and Science University, Sibpur to approach the State and Central Governments, bodies like the University Grants Commission, the All India Council of Technical Education, etc. with proper documentation justifying the Bengal Engineering and Science University's claim for being organized as an Institute of National Importance;</p> <p>r) to approve/promote establishment of units, chapters in different geographical locations having adequate congregation of alumni members;</p> <p>s) to do all such things as may be deemed incidental or conducive to the attainment of the foregoing objectives.</p> <p>4. The Income and Properties of the Society whatsoever derived or obtained shall be applied solely towards the promotion of the objectives of the Society and no portion thereof shall be paid to or divided amongst any of its members by way of profit.</p> <p>The first members of the Executive Committee shall be as follows :-</p> <p>Serial No. Name Address Post Held</p> <p>1. Mr. Amitabha Ghoshal 72, Jodhpur Park, Calcutta – 700 068 President</p> <p>2. Mr. Santanu Chatterjee P-770, Block-P, New Alipore, Calcutta – 700 053 Working President</p> <p>3. Dr. N. R. Banerjea Flat No.12/13 Mangalik Co-operative Housing Society Limited; Pancha Sayar, Kolkata 700094 Vice President</p> <p>4. Dr. Santanu Kumar Karmakar</p>	<p>technology serving the need of our country as a whole and the world over;</p> <p>xv) To help the Institute to contribute towards development of indigenous technology and provide technical leadership;</p> <p>xvi) To help the Institute to act as a beacon for attracting the knowledge based industries to the state and create a zone of technical excellence that will have snowball effect on the economic growth of the country as a whole;</p> <p>xvii) omitted</p> <p>xviii) To approve/promote establishment of alumni association units or chapters in different geographical locations having adequate congregation of alumni;</p> <p>xix) To do all such things as may be deemed incidental or conducive to the attainment of the foregoing objectives.</p> <p>4. The income and properties of the society whatsoever derived or obtained shall be applied solely towards the promotion of the objectives of the GAABESU and no portion thereof shall be paid to or divided amongst any of its members by way of profit.</p> <p>B. MEMBERS OF THE FIRST EXECUTIVE COMMITTEE SHALL BE AS FOLLOWS:</p> <p style="text-align: center;">No. Name & Address Position</p> <p>1. Mr Amitabha Ghoshal 72 Jodhpur Park, Kolkata 700 068 President</p> <p>2. Mr Santanu Chatterjee P-770 Block-P, New Alipore, Kolkata 700 053 Working President</p> <p>3. Dr N. R. Banerjea Mangalik Co-operative Housing Society Limited, Pancha Sayar, Kolkata 700 094 Vice President</p> <p>4. Dr Santanu Kumar Karmakar Quarter No. B – 173, Bengal Engineering & Science University,</p>

Proposed Amendment of Memorandum of Association and Regulations

Existing Provisions	Proposed Provisions
Quarter No. B – 173, Bengal Engineering & Science University, Shibpur, Howrah 711 103 Honorary Secretary	Shibpur, Howrah 711 103. Honorary Secretary
5. Dr. Nirmalya Bandopadhyay B2/13, East Enclave Housing, New Town, Rajarhat, Calcutta – 700 156 Honorary Joint Secretary	5. Dr Nirmalya Bandopadhyay B2/13 East Enclave Housing, New Town, Rajarhat, Kolkata 700 156 Honorary Joint Secretary
6. Mr. Amitabha Datta P-238,Block 'A', Lake Town, Calcutta – 700 089 Honorary Assistant Secretary	6. Mr Amitabha Datta P-238 Block 'A', Lake Town, Kolkata 700 089 Honorary Assistant Secretary
7. Mr. Dipak Majumdar Apartment 3B, 376/1, Block 'G', New Alipore, Calcutta – 700 053 Treasurer	7. Mr Dipak Majumdar Apartment 3B, 376/1 Block 'G', New Alipore, Kolkata 700 053 Treasurer

Witnesses

Signature

Name: Anirban Mukherjee Address : CESC Limited, Kolkata- 700 001

WITNESSES:

Name: Tultul Roy Address: 8/2 Jessore Road
Flat No. 2A Shanti Kunja Vill & P.O.-Mashila,
Dum Dum, Kolkata -700028

Name: Sourav Kayal Address :
Howrah -711302

ig

REGULATIONS

I. GENERAL

In the context of these Regulations, the Global Alumni Association of Bengal Engineering and Science University, Sibpur, hereinafter referred to as the "Society" and generally, unless repugnant to the context, the singular shall include the plural and the masculine the feminine and vice-versa and writing shall include print, lithograph or other substitutes for writing.

II. MEMBERSHIP

C. REGULATIONS

I. GENERAL

In the context of these regulations, the Global Alumni Association of Bengal Engineering and Science University, Shibpur, hereinafter referred to as "GAABESU" and generally, unless repugnant to the context, the singular shall include the plural and the masculine shall include the feminine and vice-versa and writing shall include print, lithograph or other substitutes for writing.

II. MEMBERSHIP

1. Category of Members

1.1 Membership shall be of the following categories:

1.1.1 Member

1.1.2 Associate Member

1.1.3 Affiliate Member

In all the categories membership may be

Annual or Life time.

Proposed Amendment of Memorandum of Association and Regulations

Existing Provisions

1. Eligibility for Membership

Any person, and who is an ex-student of Bengal Engineering College /Bengal Engineering College Deemed University/Bengal Engineering & Science University, Sibpur and who agrees in writing to be bound by the Memorandum of Association, Regulations and Bye-Laws (if and when framed and approved by the members and by the Registrar of Firms, Societies and Non-Trading Organisations, West Bengal) of the Society, shall be eligible for membership.

2. Classes of Members and Annual Subscription

The Society shall have the following classes of Memberships; with present subscription (even) as under:

- a) Annual Membership (India) : Rs. 150
- b) Annual Membership (Overseas) : US\$ 30
- c) Life Membership (India) : Rs.2500
- d) Life Membership (Overseas) : US\$ 300

Any person, eligible to be a member, by paying the respective membership fee, as prescribed in the bye-laws, payable in advance, may be admitted as members of the respective classes of membership of the Society.

The annual subscription fees can be changed by Society as deemed necessary.

3. Cessation of Membership

(a) **By resignation:** A Member may at any time, resign his/her membership by giving notice in writing to the Honorary Secretary together with outstanding dues, if any. The notice of resignation shall be placed before the next Executive Committee Meeting.

Proposed Provisions

2. Eligibility for Membership

i) Member: Any person, who has studied in the Institute and has obtained his/her Bachelor Degree/Integrated Post-Graduate Degree/Post Graduate Degree/Diploma from the Institute and agrees in writing to be bound by the Memorandum of Association, Regulations and Bye-Laws of GAABESU, and pays prescribed annual/life membership subscription and fees, as applicable, shall be eligible to become a member of GAABESU.

ii) Associate Member: Any faculty member (past or present) of the Institute who is not an alumni of the Institute shall be eligible to become associate member of GAABESU if he agrees in writing to be bound by the Memorandum of Association, Regulations and Bye-laws of GAABESU, and pays prescribed annual/life membership subscription and fees, as applicable,

iii) Affiliate Member Any well-wisher of the Institute/GAABESU, who is not eligible to become member or associate member, can become an affiliate member of GAABESU if he agrees in writing to be bound by the Memorandum of Association, Regulations and By laws of GAABESU, and pays prescribed annual/life membership subscription and fees, as applicable,

Membership of any category shall be subject to acceptance of the Executive Committee.

3. Membership Subscription

Membership subscription, fee shall be decided by the Executive Committee of GAABESU and shall be payable in advance. Annual subscription shall be valid for the financial year from 1st April to 31st March of next calendar year. An annual member may become life member by paying life membership subscription after clearing arrear annual membership subscription, if any.

4. Cessation of Membership

i) By resignation: A member may at any time, resign his/her membership by giving notice in writing to the Honorary Secretary together with outstanding dues, if any. The notice of resignation shall be placed before the Executive Committee meeting. The Executive Committee may ask for clarification from the member who has submitted resignation notice. Resignation shall be effective from the date communicating the acceptance of resignation by the Executive Committee

Proposed Amendment of Memorandum of Association and Regulations

Existing Provisions

(b) **By non-payment of subscription:** The subscription shall be considered due in advance on the first of April each year. If any member fails to clear the dues by 31st October of the year, a notice requesting him to clear the outstanding dues by the 31st January next, will be sent. Failing to comply with payment within one year the member shall be considered to have terminated his/her membership.

(c) **By removal:** On the report of gross misconduct or such acts as will be detrimental to the avowed objects of the Society, the Executive Committee, after being fully satisfied about the charges made against the member, shall place his/her name before a Special or Ordinary General Meeting. The name of the member shall be removed from the register if a two third majority of members present in the meeting vote for such removal.

(d) On his/her becoming insane or insolvent.

(e) On his/her conviction of any offense in connection with the formation, promotion, management or conduct of affairs of a society or a body corporate or of any offense involving moral turpitude.

4. Re-admission of Members

Members who have resigned under rule 3(a) shall be readmitted on application. Those who have ceased to be members under rule 3(b) shall be eligible for re-admission on payment of arrear dues as decided by the Executive Committee.

5. Register of Members

The Society shall maintain a Register of Members containing their names, addresses and their occupations, the date of admission and the date of cessation. The Register will be kept open for inspection of the members of the Society on requisition.

6. Rights and Obligations of Members

All members whose names appear on the updated register of valid members shall have the right to

a) nominate, elect or be elected in any election of the Society;

Proposed Provisions

ii) **By non-payment of subscription:** Annual subscription shall be considered due in advance on the first of April each year. If any member fails to clear the annual subscription by 31st March of the year for which the subscription is due, membership of the person shall be kept suspended till subscription is cleared with the payment of arrear, if any. If annual subscription is not paid in advance till 30th June, a reminder may be issued to the member requesting him to clear the dues. Failing to comply with payment within one year of the period of suspension of membership for non-payment of subscription, the member shall be considered to have terminated his/her membership.

iii) **By removal:** (a) On the report of gross misconduct or such acts considered to be detrimental to the avowed objectives of GAABESU, the Executive Committee, after being fully satisfied about the charges made against the member, shall place his/her name before a Special or Annual General Meeting. The name of the member shall be removed from the register if two-third of the members present in the meeting vote in favour of such removal. (b) On his/her becoming insane or insolvent. (c) On his/her conviction of any offense in connection with the formation, promotion, management or conduct of affairs of a society or a body corporate or of any offense involving moral turpitude.

5. Re-admission of Members

Members who have resigned under rule 4(a) shall be readmitted on application. Those who have ceased to be members under rule 4(b) shall be eligible for re-admission on payment of arrear dues as decided by the Executive Committee.

6. Register of Members

GAABESU shall maintain a register of members of all categories containing their names, addresses and their occupations, the date of admission and the date of cessation of membership, if applicable. The register will be kept open, for the inspection of the members of the GAABESU, on request.

The term member under the Clauses 4, 5 and 6 shall include member, associate member and affiliate member

7. Rights and Obligations of Members

Members whose name appear on the updated register of valid members shall have the right to:

i) nominate, elect or be elected to the Executive Committee of GAABESU; propose or

Proposed Amendment of Memorandum of Association and Regulations

Existing Provisions	Proposed Provisions
<p>b) propose or second a proposal</p> <p>c) submit a suggestion / resolution to the Executive Committee or Sub-Committee for discussion on any matter;</p> <p>d) attend and participate in all General Meetings and Social, Cultural and Scientific Meetings of the Society;</p> <p>e) to have one vote each in any election;</p> <p>f) to inspect the accounts of the Society at any time after prior appointment with the Secretary of the Society;</p> <p>g) to receive all publications of the Society either free or at such rate, as the Executive Committee may fix from time to time;</p> <p>All members whose names appear on the register of members have the obligation to:</p> <p>a) pay the subscription and arrears as per the Regulations and Bye-laws;</p> <p>b) abide by the Memorandum of Association and the Regulations and Bye-laws.</p>	<p>second a proposal for election provided he/she has cleared his dues towards membership for the tenure of office of the elected body, subject to his eligibility as mentioned elsewhere;</p> <p>ii) submit a suggestion/resolution to the Executive Committee or Sub-Committee for discussion on any matter;</p> <p>iii) attend and participate in all general meetings and social, cultural and scientific meetings of GAABESU;</p> <p>iv) to have one vote each in any election;</p> <p>v) to inspect the accounts of GAABESU at any time after prior appointment with the Honorary Secretary of GAABESU;</p> <p>vi) to receive all publications of GAABESU either free or at such rate, as the Executive Committee may fix from time to time;</p> <p>Associate and affiliate members shall enjoy all the rights except those under i) and iv) above. They can be Invitees in EC meetings and can become member of Sub-Committees.</p> <p>Members of all categories whose names appear on the register of members have the obligation to:</p> <p>a) pay the subscription and arrears as per the regulations and bye-laws;</p> <p>b) abide by the Memorandum of Association and the Regulations and Bye-laws.</p>
<h3>III. EXECUTIVE COMMITTEE</h3> <p>1. The Executive Committee shall assume office after the declaration of the election results during the Annual General Meeting held after a particular Annual General Election. The members, including the Office Bearers, of the Executive Committee shall each have a turn of a minimum of two calendar years. Before the next Annual General Meeting is due, after the expiry of the term of office of any Member or Office Bearer, the Executive Committee hold the Annual General Election as specified hereinafter.</p> <p>2. Composition and Election: The general management of the Society shall be vested in the Executive Committee which shall consist of twenty seven members out of which seven will be office bearers, namely one President, one Working President, one Vice-president, one Honorary Secretary, one Honorary Joint Secretary, one Honorary Assistant Secretary and one Treasurer will be office bearers. The Annual General Election will be held every year by 30th June.</p> <p>For the purpose of good and effective governance,</p>	<h3>III. EXECUTIVE COMMITTEE</h3> <p>1. Composition The general management of GAABESU shall be vested in the Executive Committee which shall consist of twenty-seven members out of which seven will be office bearers, namely President, Working President, Vice-president, Honorary Secretary, Honorary Joint Secretary, Honorary Assistant Secretary and Treasurer. Executive Committee shall hold office for 2 (two) years from the date of election.</p> <p>For the purpose of good and effective governance, the post of the Working President, Honorary Secretary and Treasurer will be held by members, who are located within easily commutable distance from the registered office of GAABESU.</p> <p>2. The Executive Committee shall assume office after the declaration of the election results in the general meeting and shall continue to hold office for two years from the date of election.</p> <p>3. Election of Members and Office Bearers of</p>

Proposed Amendment of Memorandum of Association and Regulations

Existing Provisions

the post of the Working President, Honorary Secretary and Honorary Treasurer will be held by members, who are located within easily commutable reach from the Registered office of the Society.

Election of Office Bearers

The seven office bearers shall be elected by the members of the Executive Committee; from amongst themselves, The elections for die post of office bearers, which fall vacant on the expiry of their terms, shall be held within one month after the Annual General Election. The election shall be conducted by the Honorary Secretary, if his term has not come to an end, failing which by the Honorary Joint Secretary, if his term has not come to an end, failing which by the Honorary Assistant Secretary, if his term has not come to an end, In that order of priority, In the event the terms of all the three office bearers mentioned immediately hereinbefore come to an end simultaneously, then either the President or failing him the Working President or failing him the Vice President, in that order of preference, whose term has not come to an end, shall conduct the elections of the office bearers. In case, the terms of all the aforesaid office bearers come to an end, the members of the Executive Committee shall elect one member among themselves for conducting the election of office bearers by a majority vote.

The office bearer conducting the elections of office bearers shall invite nominations from the members of the Executive Committee giving them a notice of at least seven clear days. Within seven days thereafter, the said office bearer shall circulate the ballot papers mentioning the date of election. On the date of election at 5:00 p.m., the office bearer conducting the elections shall arrange for counting of votes and the results of the elections of the office bearers must be communicated within twenty-four hours thereafter. The mode and manner of service of notice and / or casting of votes and / or counting of votes and / or declaration of election results shall be similar and identical to that of (he Annual General Election for electing members of the Executive Committee. Any member of the Executive Committee may nominate any other member (not himself) for any of the posts of office bearers which has fallen vacant, provided that each nomination shall be proposed and seconded by at least two members of the Executive Committee and that no member may propose or second more than one member for the same post.

Election of the members of the Executive Committee

The Executive Committee shall decide the date of

Proposed Provisions

the Executive Committee.

3.1. Election of the Members of the Executive Committee

3.1.1 Constitution of Election Commission

The Executive Committee shall constitute a three-member election commission comprising chairman and two members from amongst members of GAABESU for conducting election to form the Executive Committee. Registered office of GAABESU shall be the address for communication to the election commission.

3.1.2 Eligibility for Election in the Executive Committee

Life members of GAABESU and annual members who have cleared their prescribed subscription and fees, as applicable on the date of issuance of the notice of election, for the period of office of the committee to be elected, shall be eligible to be elected as a member of the Executive Committee.

At least ten members of the Executive Committee shall be from places located at easily commutable distance from the registered office of GAABESU.

No member of the Executive Committee can hold office for more than 5 (five) consecutive terms.

3.1.3 Announcement of Election, Submission of Nomination and Conduction of Election

The election commission will decide date and time frame of the election so as to complete entire election process by the date of Annual General Meeting of the year in which election is due. Date, venue and time of the annual general meeting shall be decided by the Executive Committee.

The chairman of the election commission shall issue notice inviting nominations from eligible members for the election as a member of the Executive Committee. Notice may be circulated through GAABESU Website/e-mail/post or otherwise. At least 15 days time from the date of issuance of notice shall be given for submission of nomination. In any case last date of submission of nomination shall not be earlier than 30th April of the year in which election is due. Any eligible interested member may, on his own, submit nomination to the chairman election commission by 30th April of the year in which election is due or by the last date of nomination, as announced.

Nomination shall clearly mention name, address, membership number, e-mail, telephone number and a certification stating:

i) I am willing to be a member of the Executive

Proposed Amendment of Memorandum of Association and Regulations

Existing Provisions

the Annual General Election, if such an election is required in a particular calendar year for filling up any vacancy in the Executive Committee, latest by 15th May ever^ year so that a minimum period of six weeks would be available for inviting nominations and conducting the elections. Immediately after the Executive Committee decides the date of the Annual General Election, the Honorary Secretary shall invite nominations for the various posts by informing the members by the messenger with proof of deliver/ or by post under certificate of posting or by e-mail, giving the members at least 15 clear days to submit their nominations either in writing sent by the aforesaid means or by e-mail. In the aforesaid notice the date of election decided by the Executive Committee shall also be notified by the Honorary Secretary. After the last date for submitting the nomination is over the Honorary Secretary shall immediately circulate the ballot papers containing the names, addresses, the membership numbers, etc., of the candidates for each post to all the members either by messenger against proof of delivery or by post under certificate of posting or by e-mail, giving the members at least 15 dear days for casting their votes. On the date of election at 5:00 p.m. the Honorary Secretary shall arrange for the counting of votes and the results of the Annual General Elections have to be similarly communicated by the Honorary Secretary to all the members within 24 hours thereafter.

All members may nominate other members (not themselves) for any of the posts, provided that each nomination shall be proposed and seconded by at least two members and that no member may propose or second more than one member for the same post. Such nominations shall contain the full name of the candidate, his / her residence or office address as applicable, membership number, year of graduation, and the subject in which he / she graduated and shall also contain the declaration by the nominated candidate that he / she is willing to contest the election as a candidate and serve the Society.

The office bearer chairing the Annual General Meeting shall declare the results of the Annual General Election at the Annual General Meeting, after which the newly elected office bearers shall take office.

Proposed Provisions

Committee of the GAABESU. I agree to be bound by the memorandum of association, regulations and bye-laws of GAABESU.

- ii) My normal place of residence/work is/is not within easily commutable distance from the registered office of GAABESU.
- iii) I am a life member/annual member having paid my prescribed subscription, fee for the period for which I intend to be elected as a member of the executive committee.

Nomination shall be duly signed by the member with date and shall be proposed by a member and seconded by another member, both having valid membership. Nomination paper shall bear name, address, membership no., e-mail, telephone no. and signature of the members proposing and seconding the Nomination. No member can propose or second more than two members for the Executive Committee.

Election Commission shall, immediately after the last date of submission of nomination, publish a list of valid nominations after scrutiny of all the nominations received by the commission. Display in the GAABESU office and GAABESU website shall be considered as publishing list of valid nominations.

Seven days time from the last date of submission of nomination shall be given for withdrawal of nomination. Counting of seven days shall exclude Sundays, national holidays and other declared holidays in the office of the GAABESU.

After the last date of withdrawal of nomination, if there are more nominations than the prescribed strength of the Executive Committee, the election commission shall publish the list of candidates for the election along with the procedure and time frame. Election commission shall take such steps as may be appropriate for conducting free and fair election ensuring all willing valid members of GAABESU can cast their votes. The result of the election shall be declared by the election commission at the annual general meeting immediately after the election process is completed.

In case election is not required, election commission shall declare the names of the members of the Executive Committee at the relevant annual general meeting.

3.1.4 Inception of the New Executive Committee:-

Immediately after the annual general meeting and not later than seven days after the annual general meeting in which election results are declared, outgoing Honorary Secretary shall convene a joint

Proposed Amendment of Memorandum of Association and Regulations

Existing Provisions

Proposed Provisions

3. Termination of Membership:

A member of the Executive Committee shall cease to be a member if he:

- a) resigns by a letter addressed to the Honorary Secretary;
- b) abstains himself/herself from three consecutive meetings of the Executive Committee without any communication or without any reasonable ground;
- c) is convicted of any offense in connection with the formation, promotion or management or conduct of affairs of a society or a body corporate or of any offense involving moral turpitude.

An office-bearer cannot resign his/her office effectively without making over charge to the Secretary or to a member deputed by the Executive Committee.

Filling up of vacancies:

Any vacancy in the Executive Committee caused by protracted illness or disability/death of any member or Office Bearer or a vacancy caused by termination of membership of a member or Office Bearer of the Executive Committee shall be filled up in the following manner:

- (i) The vacancy of an Office Bearer shall be filled up

meeting of the outgoing and newly elected Executive Committee for handing over the charge.

In case there is a shortfall from the minimum number of members from the overseas and also from easily commutable distance from the registered office of GAABESU or in total strength of Executive Committee, the Executive Committee may co-opt eligible member/s in the vacant positions as per procedure of filling vacancies specified elsewhere.

3.2 Election of Office Bearers

Immediately after election of the Executive Committee, senior-most member (as per year of graduation from the Institute and who will not be a contestant for any of the positions of office-bearer) of the Executive Committee shall be installed as the Pro-tem President, who will conduct election for seven office-bearers, from amongst members of the Executive Committee, for the duration of the Office of the Executive Committee.

Office-bearers will take charge of the office immediately after their election

4. Termination of Membership:

A member of the Executive Committee shall, subject to consideration and decision of the Executive Committee, cease to be a member of the Executive Committee if he/ she:

- i) resigns by a letter addressed to the Honorary Secretary and his resignation is accepted by the Executive Committee;
- ii) abstains himself/herself from participation, either in person or through electronic communication, in three consecutive meetings of the Executive Committee without any communication/correspondence or without any reasonable ground;
- iii) is convicted of any offence in connection with the formation, promotion or management or conduct of affairs of a society or a body corporate or of any offense involving moral turpitude.

An office-bearer cannot resign his/her office without handing over charge to the Honorary Secretary or to a member deputed by the Executive Committee.

5. Filling up of vacancies:

Any vacancy in the Executive Committee caused by protracted illness or disability/death of any member or office-bearer or a vacancy caused by termination of membership of a member or office-bearer of the Executive Committee shall be filled up in the following manner:

- i) The vacancy of an office-bearer shall be filled

Proposed Amendment of Memorandum of Association and Regulations

Existing Provisions

by the members of the Executive Committee by electing one of the members of the Executive Committee by majority vote and

(ii) A vacancy of a member of the Executive Committee shall be filled up by election by the members of the Society, in a similar manner as that in Annual General Elections, provided that such a vacancy must be filled up within 60 days of the occurrence of the vacancy.

The member of the Executive Committee so elected by the members shall hold office till election of next Executive Committee.

4. **Meeting:** A meeting of the Executive Committee shall be held at least four times during each year at such time and place as the President or the Secretary may determine. Any five members of the Executive Committee may requisition the meeting of the Executive Committee and the Honorary Secretary shall summon the same within seven days, failing which the President or the requisition 1st may do so provided no business other than that specified in the notice shall be transacted at such meeting, Outstation members will be eligible to participate in the meeting through electronic communication.

5A. **Notice:** Seven clear days notice of the meeting specifying the place, time and the general nature of work and business to be transacted shall be given to every member of the Executive Committee. Emergency meeting may be called on twenty-four hours' notice.

5B. **Quorum:** Physical presence of a minimum of five members shall form the quorum of the Executive Committee Meetings,

5C. **Want of quorum:** if within half an hour from the time appointed for the meeting a quorum is not obtained, the meeting, if convened upon requisition, shall be dissolved; but in any other case shall stand adjourned to the same day next week at the same time and place. Presence of a minimum of three members will be necessary at an adjourned meeting.

6. **Procedure of the Meeting:** The President or in his/her absence the Vice President shall preside over all meetings of the Executive Committee and in their absence the members present shall elect a Chairperson of the meeting. All questions before the meeting will be decided by a majority of votes, each member having one vote. The President or the Chairperson shall have a second or casting vote in addition to his/her own vote in the case of a tie.

Proposed Provisions

up by the members of the Executive Committee by electing one of the eligible members of the Executive Committee by majority vote and

ii) A vacancy of a member of the Executive Committee shall be filled up by co-option through a majority decision in the Executive Committee.

The member of the Executive Committee so elected by the members shall hold office till election of the next Executive Committee.

6. **Meeting:** Meetings of the Executive Committee shall be held at least four times during each year at such time as the President or the Working President or the Honorary Secretary may determine. Meetings shall normally be held at the office of the GAABESU. Any five members of the Executive Committee may call for the meeting of the Executive Committee and the Honorary Secretary shall convene the same within seven days, failing which the President/ Working President may do so provided no business other than that specified in the notice shall be transacted at such meeting. Outstation members will be eligible to participate in the meeting through electronic communication.

6.1. **Notice:** Notice of the meeting specifying the place, time and the general nature of work and business to be transacted shall be given at least seven (7) in advance to every member of the Executive Committee. Emergency meeting may be called on twenty-four hours' notice.

6.2. **Quorum:** Physical presence of a minimum of five members shall form the quorum at the Executive Committee meeting.

6.3 **Want of quorum:** if within half an hour from the time appointed for the meeting a quorum is not obtained, the meeting, if convened upon requisition, shall be dissolved; but in any other case shall stand adjourned to the same day next week at the same time and place. Presence of a minimum of three members will be necessary at an adjourned meeting.

7. **Procedure of the Meeting:** The President or in his/her absence the Working President or Vice President shall preside over all meetings of the Executive Committee and in their absence the members present shall elect a Chairperson for the meeting. All questions before the meeting will be decided by a majority of votes, each member having one vote. The President or the Chairperson shall have a second or casting vote in addition to his/her own vote in the case of a tie.

Proposed Amendment of Memorandum of Association and Regulations

Existing Provisions

7. Powers and Duties of the Executive Committee: The Executive Committee shall have powers of supervision and conduct over all the affairs of the Society and in particular shall discharge the following duties:

- a) initiate framing, modification and repeal of memorandum, Regulations & Bye-laws;
- b) update and maintain a register of members;
- c) summon the Annual General Meeting of the Society
- d) prepare and present to the Annual General Meeting every year an Annual Report for the year under review. Audited Accounts and Budget Estimates for the ensuing year;
- e) appoint committees and sub-committees for specific purposes with such powers and duties as may be considered necessary in the interest of the Society;
- f) to raise funds, collect subscriptions, donations and receive endowments and to utilize them properly for the benefit of the Society and for the furtherance of its objects;
- g) to receive grants for the purpose of the Global Alumni Association of Bengal Engineering And Science University from the Central/State Governments/any other Society/Body Corporate;
- h) accept donation, gift, subscription, moveable or immovable property for the objects of the Society;
- i) sell, lease, mortgage or otherwise dispose of and deal with all or any part of the property of the Society as deemed necessary or expedient for the purpose of the Society;
- j) approve all expenses and authorize payments from the Society funds for achieving the objectives and for development of the University;
- k) keep proper accounts of the Society and to open accounts in the name of the Society in one or more of the banks;
- l) make representations before any properly constituted body or Institution on any matter in the interests of the Society;
- m) appoint or remove salaried officers or servants of Society, if any;
- n) arrange for holding social gatherings, technical meetings and Annual Re-Union of the Ex-Students.

8. Bank Operation: The bank accounts of the Society shall be operated jointly by

- a) any one of the President or Honorary Secretary

Proposed Provisions

8. Powers and Duties of the Executive Committee: The Executive Committee shall have powers of supervision and conduct over all the affairs of GAABESU and in particular shall discharge the following duties:

- i) to initiate framing, modification and repeal of memorandum, regulations & bye-laws;
- ii) to update and maintain a register of members;
- iii) to convene the annual general meeting of GAABESU;
- iv) to prepare and present every year an annual report for the year under review and audited accounts at the annual general meeting;
- v) to appoint committees and sub-committees for specific purposes with such powers and duties as may be considered necessary in the interest of the society;
- vi) to raise funds, collect subscriptions, donations and receive endowments and to utilize them properly for the benefit of GAABESU and for the furtherance of its objectives;
- vii) to receive grants from the Central/State Governments/any other Society/Body Corporate to pursue the objectives of GAABESU;
- viii) to accept donation, gift, subscription, moveable or immovable property to pursue the objectives of GAABESU;
- ix) to sell, lease, mortgage or otherwise dispose of and deal with all or any part of the property of GAABESU as deemed necessary or expedient for the purpose of GAABESU;
- x) to approve all expenses and authorize payments from the GAABESU funds for achieving the objectives and for development of the Institute;
- xi) to keep track of the GAABESU accounts properly and to open accounts in the name of the Global Alumni association of Bengal Engineering and Science University (GAABESU) in one or more bank/s;
- xii) to make representations before any properly constituted body or institution on any matter in the interests of the GAABESU;
- xiii) to appoint or remove salaried officers or employees of GAABESU, if any;
- xiv) to arrange social gatherings, technical meetings and annual re-union of the ex-students.

9. Bank Operation: The bank accounts of GAABESU shall be operated jointly by:

- a) The President or Honorary Secretary or

Proposed Amendment of Memorandum of Association and Regulations

Existing Provisions	Proposed Provisions
<p>or Honorary Assistant Secretary and b) Working President or the Treasurer or the Honorary Joint Secretary.</p>	<p>Honorary Assistant Secretary; and b) The Working President or Treasurer or Honorary Joint Secretary</p>
<p>IV. SAFE CUSTODY OF FUNDS</p> <p>1. The Executive Committee of the Society shall be responsible for the safe custody of the funds and assets of the Society.</p> <p>2. The funds of the Society shall be kept in some nationalized banks and be invested in any securities as specified u/s 20 of the Indian Trust Act, 1882.</p>	<p>IV. SAFE CUSTODY OF FUNDS</p> <p>1. The Executive Committee of GAABESU shall be responsible for the safe custody of the funds and assets of GAABESU.</p> <p>2. The funds of GAABESU shall be kept in some recognised banks and be invested in any securities as specified u/s 20 of the Indian Trust Act, 1882.</p>
<p>V. BOOKS OF ACCOUNTS: INSPECTION AND AUDIT</p> <p>The books of accounts and other statutory books shall be kept at the registered office of the Society and shall be kept open for inspection of the members of the Executive Committee during usual office hours and (tie same shall be kept open for inspection of the members of the Society at such time and place as the Executive Committee directs on a written request made by any member. The Society shall maintain accounts which will be audited annually by a qualified auditor or auditors.</p>	<p>V. BOOKS OF ACCOUNTS: INSPECTION AND AUDIT</p> <p>The books of accounts and other statutory books shall be kept at the registered office of GAABESU and shall be kept open for inspection of the members of the Executive Committee during usual office hours and the same shall be kept open for inspection of the members of GAABESU at such time and place as the Executive Committee directs on a written request made by any member. GAABESU shall maintain accounts which will be audited annually by a qualified auditor or auditors.</p>
<p>VI. ACCOUNTING YEAR</p> <p>The Accounting year of the Society shall be from the 1st of April to the 31st of March of the following year.</p>	<p>VI. ACCOUNTING YEAR</p> <p>The accounting year of the Society shall be from the 1st of April to the 31st of March of the following year.</p>
<p>VII. GENERAL MEETINGS</p> <p>1. There shall be three kinds of general meetings: (a) Annual (b) Special/Extraordinary (c) Requisition.</p> <p>2. The Society shall hold an Annual General Meeting (AGM) every year and not more than 15 months shall elapse between two successive Annual General Meetings.</p> <p>3. Time and Venue: The AGM shall ordinarily be held latest by the 31st July each year. The Executive Committee shall decide the date, time and place of the Annual General Meeting and fix the Agenda.</p> <p>4. Notice: Notice of the Annual General Meeting shall be sent to each member at his/her registered address at least seven clear days before the date of the Annual General Meeting by a messenger against receipt, or fifteen clear days under Certificate of posting, or fifteen clear days by e-mail, the date of posting or dispatch being sufficient evidence of notice.</p> <p>5. All the members shall be entitled to attend and vote at a General Meeting. In case a member is unable to attend the General Meeting he shall be entitled to appoint another person as his/her</p>	<p>VII. GENERAL MEETINGS</p> <p>1. There shall be three kinds of general meetings: (a) Annual (b) Special/Extraordinary (c) Requisition.</p> <p>2. GAABESU shall hold an Annual General Meeting (AGM) every year and not more than 15 (fifteen) months shall normally elapse between two successive AGMs.</p> <p>3 Time and Venue: The AGM shall ordinarily be held latest by the 31st December each year. The Executive Committee shall decide the date, time and place of the AGM and fix the agenda.</p> <p>4. Notice: Notice of the General Meeting shall be sent to each member at his/her registered address/e-mail address sufficiently in advance so as to reach the member at least twenty-one days prior to the date of the General Meeting.</p> <p>5. All the members shall be entitled to attend and vote at a General Meeting. In case a member is unable to attend the General Meeting, he shall be entitled to appoint another person as his/her proxy</p>

Proposed Amendment of Memorandum of Association and Regulations

Existing Provisions

proxy to attend and vote on behalf of the member, but a proxy shall not have any right to speak at the meeting. The member appointing a proxy shall communicate this to the Honorary Secretary in the prescribed format as may be decided by the Executive Committee and such proxy appointment must reach the Honorary Secretary at least forty-eight hours before the General Meeting. Therefore, it is not mandatory that the members should be personally present in the meeting.

6. Quorum: Ten per cent of the live members on the register maintained by the Society present personally shall be the quorum for transaction of any business.

If within half-an-hour from the time appointed for the meeting a quorum is not obtained, the meeting shall be adjourned to the same day next week, at the same time and place, and thirty members shall form the quorum for this adjourned meeting.

If within half-an-hour from the time appointed for the adjourned meeting requisite quorum is not obtained, the meeting shall be adjourned to the next day, at the same time and place, no quorum being necessary at this adjourned meeting. The members present at the adjourned meeting shall form the quorum.

8. Chairperson: The President or, in his/her absence, the Vice President shall be the Chairperson. In their absence the Chairperson shall be elected from amongst the members present.

9. Motions and Amendments: Notice of Motions and Amendments except those under Article IX to be brought before the Annual General Meeting shall reach the Honorary Secretary at least three clear days before the date of the said Meeting.

10. The business to be transacted at the Annual General Meeting shall be:

- a) to receive, consider and confirm the proceedings of the previous Annual General Meeting and of Special and Requisition General Meetings during the year, if any;
- b) to receive, consider and adopt the Annual Report of the Executive Committee of the past year;
- c) to receive, consider and adopt the Audited Accounts of the past year;
- d) to pass the budget estimates for the ensuing year;
- e) to appoint an Auditor for the ensuing year and fix his/her remuneration, if any;

Proposed Provisions

to attend and vote on behalf of the member, but a proxy shall not have any right to speak at the meeting on behalf of the member. The member appointing a proxy shall communicate this to the Honorary Secretary in the prescribed format as may be decided by the Executive Committee and such proxy appointment must reach the Honorary Secretary at least forty-eight hours before the General Meeting. It is not mandatory that the members should be personally present at the meeting.

6. Quorum: Five per cent or 50 (fifty) whichever is less of the valid members on the register maintained by GAABESU present personally or by proxy shall be the quorum for transaction of any business.

If within half-an-hour from the time appointed for the meeting a quorum is not obtained, the meeting shall be adjourned to the same day next week, at the same time and place, and thirty members shall form the quorum for this adjourned meeting.

If within half-an-hour from the time appointed for the adjourned meeting requisite quorum is not obtained, the meeting shall be adjourned to the next day, at the same time and place, no quorum being necessary at this adjourned meeting. The members present at the adjourned meeting shall form the quorum.

7. Chairperson: The President or, in his/her absence, the Vice President or Working President shall be the Chairperson. In their absence, the Chairperson shall be elected from amongst the members present.

8. Motions and Amendments: Notice of motions and amendments, except those under Article IX, to be brought before the Annual General Meeting shall reach the Honorary Secretary at least three working days before the date of the said meeting.

9. The business to be transacted at the Annual General Meeting shall be:

- i) to receive, consider and confirm the proceedings of the previous Annual General Meeting and of Special and Requisition General Meetings during the year, if any;
- ii) to receive, consider and adopt the annual report of the Executive Committee of the past year;
- iii) to receive, consider and adopt the audited accounts of the past year;
- iv) to appoint an auditor for the ensuing year and fix his/her remuneration, if any;
- v) to consider the resolutions brought forward by the Executive Committee and individual members, if any;

Proposed Amendment of Memorandum of Association and Regulations

Existing Provisions	Proposed Provisions
<p>f) to consider Resolutions brought forward by the Executive Committee and individual members, if any;</p> <p>g) to transact such other business which in terms of the Memorandum, Regulations and bye-laws might be transacted at the Annual General Meeting.</p>	<p>vi) to transact such other business which in terms of the memorandum, regulations and bye-laws might be transacted at the Annual General Meeting.</p>
<p>10. Special General Meeting:</p> <p>The Executive Committee, whenever they think fit, may call a Special General Meeting. The Notice shall be the same as for the Annual General Meeting. The Quorum shall be thirty members except for any Agenda under Article IX. However, for any Agenda under Article IX, the quorum shall be forty members present in person.</p>	<p>10. Special General Meeting:</p> <p>The Executive Committee, whenever they think fit, may call a Special General Meeting. The notice shall be the same as for the Annual General Meeting. The quorum shall be thirty members except for any agenda under Article IX. However, for any agenda under Article IX, the quorum shall be forty members present in person.</p>
<p>11. Requisition General Meeting:</p> <p>(i) The Executive Committee shall on a requisition made in writing to the Honorary Secretary by at least twenty members, call a Requisition General Meeting. The requisitionists shall write their full names and addresses legibly and must state the object of the meeting proposed to be called. The Honorary Secretary, in consultation with the Executive Committee, shall call the meeting within one month of the receipt of the requisition. If the Honorary Secretary fails to call the Requisition General Meeting within his/her period, the requisitionists may themselves convene the meeting; but such meeting shall not be held more than eight weeks after the date of the requisition;</p> <p>(ii) Notice: Notice of the Requisition General Meeting shall be sent to the members, under Certificate of Posting or by e-mail, at least seven clear days before the date fixed for the meeting stating the place, date and time of meeting and the Agenda of the business to be transacted;</p> <p>(iii) Quorum of the Requisition General Meeting shall be five percent of the live members. If within half-an-hour of (the time appointed for the meeting) a quorum is not obtained, the meeting shall be dissolved.</p>	<p>11. Requisition General Meeting:</p> <p>i) The Executive Committee shall on a requisition made in writing to the Honorary Secretary by at least twenty members, call a Requisition General Meeting (RGM). The members seeking RGM shall write their full names and addresses legibly and must state the object of the meeting proposed to be called. The Honorary Secretary, in consultation with the Executive Committee, shall call the meeting within one month of the receipt of the requisition. If the Honorary Secretary fails to call the Requisition General Meeting within his/her period, the members seeking RGM may themselves convene the meeting; but such meeting shall not be held more than eight weeks after the date of the requisition;</p> <p>ii) Notice: Notice of the Requisition General Meeting shall be sent to the members, under Certificate of Posting or by e-mail, at least seven clear days before the date fixed for the meeting stating the place, date and time of meeting and the Agenda of the business to be transacted;</p> <p>iii) Quorum of the Requisition General Meeting shall be five percent of the valid members. If within half-an-hour of (the time appointed for the meeting) a quorum is not obtained, the meeting shall be dissolved.</p>
<p>VIII. DUTIES OF OFFICE BEARERS</p> <p>1. President: He shall</p> <p>a) preside over all meetings of the Society;</p> <p>b) take all disciplinary actions such as removal, dismissal, etc., in consultation with the Executive Committee;</p> <p>c) interpret the memorandum, regulations and bye-laws and shall decide doubtful points.</p> <p>2. Working President: He shall generally help the President in the discharge of the President's</p>	<p>VIII. DUTIES OF OFFICE BEARERS</p> <p>1. President: Shall</p> <p>i) preside over all meetings of GAABESU;</p> <p>ii) take all disciplinary actions such as removal, dismissal, etc., in consultation with the Executive Committee;</p> <p>iii) interpret the memorandum, regulations and bye-laws and shall decide doubtful points.</p> <p>iv) be an ex-officio member of all committees and sub-committees</p> <p>2. Working President: Shall generally help the President in the discharge of his functions, execute</p>

Proposed Amendment of Memorandum of Association and Regulations

Existing Provisions	Proposed Provisions
functions, execute any or all the functions of the President during his absence and coordinate the work of the scientific/engineering section including publications.	any or all the functions of the President during his absence and coordinate the work of the scientific/engineering section including publications. He shall be an ex-officio member of all committees and sub-committees.
3. Vice President: He shall assist the President and the Working President in all affairs of the Society, In the absence of the President he shall have the powers and perform the duties of the President.	3. Vice President: Shall assist the President and the Working President in all affairs of GAABESU. In the absence of the President/Working President, he shall have the powers and perform the duties of the President.
4. Honorary Secretary: He shall	4. Honorary Secretary: Shall
a) convene all meetings of the Society; b) maintain minute books of all meetings; c) issue general circulars and notices; d) receive all applications for membership which shall be placed in next meeting of the Executive Committee; e) sign on behalf of the Society all receipts for all sums received as subscription etc.; f) sign and give pay order on all bills for payment; g) transact all other business subject to (he direction of the Executive Committee; h) shall be an ex-officio member of all committees and sub-committees; h) shall be responsible for preparation of the Electoral Roll and conduct of elections as stipulated hereinbefore.	i) convene all meetings of GAABESU; ii) maintain minute books of all meetings; iii) issue general circulars and notices; iv) receive all applications for membership which shall be placed in next meeting of the Executive Committee; v) sign on behalf of GAABESU all receipts for all sums received as subscription etc.; vi) sign and give pay order on all bills for payment; vii) transact all other business subject to the direction of the Executive Committee; viii) be an ex-officio member of all committees and sub-committees; ix) be responsible for preparation of the Electoral Roll
5. Honorary Joint Secretary: He shall	5. Honorary Joint Secretary: Shall
a) maintain an up-do-date Register of Members of the Society; b) shall assist the Secretary in all respects for smooth running of the Society; c) in the absence of the Honorary Secretary he shall discharge the functions of the Secretary.	i) maintain an up-do-date Register of Members of GAABESU; ii) shall assist the Honorary Secretary in all respects for smooth running of GAABESU; iii) in the absence of the Honorary Secretary he shall discharge the functions of the Honorary Secretary.
6. Honorary Assistant Secretary: He shall assist the Secretary in all respects for smooth running of the Society.	6. Honorary Assistant Secretary: Shall assist the Secretary in all respects for smooth running of GAABESU.
7. Honorary Treasurer: He shall	7. Honorary Treasurer: Shall
a) collect and receive all subscriptions, donations and deposit money and grant receipt for money thereof; b) maintain and keep cash book and such other accounts as are necessary; c) operate bank accounts jointly with the Honorary Secretary;	i) collect and receive all subscriptions, donations and deposit money and grant receipt for money thereof; ii) maintain and keep cash book and such other accounts as are necessary; iii) operate bank accounts jointly with the Honorary Secretary;

Proposed Amendment of Memorandum of Association and Regulations

Existing Provisions

d) prepare, with the help of the Honorary Secretary, an Annual Statement of Accounts and Balance Sheet, and have it duly audited by the Auditor before 30th May each year, for presentation before the Executive Committee and the Annual General Meeting

IX. ALTERATION OF MEMORANDUM, REGULATIONS AND BYE-LAWS

The Executive Committee shall have the powers to make such Memorandum, Regulations and Bye-Laws as may be considered necessary in the interest of the Society.

The following procedure shall be adopted:

a) Any addition, alteration or amendment of the Memorandum, Regulations and Bye-Laws shall come in the form of a resolution duly proposed and seconded by a member who has cleared his/her subscription for the previous year within 31st March;

b) Official resolutions shall be placed in the Executive Committee Meeting preceding the Annual General Meeting for discussion, and if passed by the Executive Committee, shall be placed for the Annual General Meeting;

c) Notice of resolution brought by individual members for amending the Memorandum, Regulations or Bye-laws must reach the Secretary by 31st May each year. Such resolution shall ordinarily be placed as an item of the Agenda of the Executive Committee Meeting preceding the Annual General Meeting and then placed as an item of the Agenda in the Annual General Meeting with the opinion of the Executive Committee regarding the same;

d) To be effective, an addition, alteration or amendment under this clause, must be passed by three-fourth of the members present and voting in favor of it.

e) Such addition, alteration or amendment will be effective from the date specified by the same Annual General Meeting in which such changes are accepted.

X. SUITS AND LEGAL PROCEEDINGS

All suits and legal proceedings by or against the Society shall be in the name of the Honorary Secretary or such person as shall be appointed by the Executive Committee for the purpose.

XI. DISSOLUTION

a) The procedure to be followed for dissolving the Society shall be the same as that laid down in Article IX except that the decision regarding dissolution shall be valid only if three-fourth of the members on

Proposed Provisions

iv) prepare, with the help of the Honorary Secretary, an Annual Statement of Accounts and Balance Sheet, and have it duly audited by the Auditor before 30th May each year, for presentation before the Executive Committee and the Annual General Meeting

IX. ALTERATION OF MEMORANDUM, REGULATIONS AND BYE-LAWS

The Executive Committee shall have the powers to make such Memorandum, Regulations and Bye-Laws as may be considered necessary in the interest of GAABESU.

The following procedures shall be adopted:

1. Any addition, alteration or amendment of the memorandum, regulations and bye-laws shall come in the form of a resolution duly proposed and seconded by a member who has cleared his/her subscription for the previous year within 31st March;

2. Official resolutions shall be placed in the Executive Committee meeting preceding the Annual General Meeting for discussion, and if passed by the Executive Committee, shall be placed for the Annual General Meeting;

3. Notice of resolution brought by individual members for amending the memorandum, regulations or bye-laws must reach the Honorary Secretary by 31st May each year. Such resolution shall ordinarily be placed as an item of the agenda of the Executive Committee meeting preceding the Annual General Meeting and then placed as an item of the agenda in the Annual General Meeting with the opinion of the Executive Committee regarding the same;

4. To be effective, an addition, alteration or amendment under this clause, must be passed by three-fourth of the members present and voting in favor of it.

5. Such addition, alteration or amendment will be effective from the date specified by the same Annual General Meeting in which such changes are accepted.

X. SUITS AND LEGAL PROCEEDINGS

All suits and legal proceedings by or against GAABESU shall be in the name of the Honorary Secretary or such person as shall be appointed by the Executive Committee for the purpose.

XI. DISSOLUTION

1. The procedure to be followed for dissolving GAABESU shall be the same as that laid down in Article IX except that the decision regarding dissolution shall be valid only if three-fourth of the

Proposed Amendment of Memorandum of Association and Regulations

Existing Provisions

the roll of the Society vote in favor of the Resolution either in person or by an affirmative proxy;

b) If upon dissolution of the Society, there remains after clearance of all its debts and liabilities any fund or property whatsoever, the same shall not be transferred to the names of or distributed in cash or kind among the members of the Society, but instead the same shall be transferred to the University i.e., Bengal Engineering and Science University, Sibpur or to any Other Society or Association or Party as may be determined by the members at the meeting where the resolution of dissolution is passed, provided that such a resolution shall not take effect unless confirmed by another meeting of the members held after twenty-one days of the prior resolution for dissolution and disposal of the properties of the Society.

XII. INDEMNITY

a) No member of the Executive Committee or of the Society shall be held responsible for any damage or loss to the Society incurred as a result of any action taken in good faith in the proper discharge of his / her duties except for willful negligence or fraud.

b) Legal heirs, executors or administrators of the properties of any member of the Executive Committee or of the Society shall at all times be indemnified and saved harmless out of the properties and funds of the Society.

We, the several persons, whose names and addresses are subscribed, are desirous of being framed into a Society in pursuance of this Memorandum of Associations and Regulations.

Names Addresses Occupation Signature

Mr. Amitabha Ghoshal

72, Jodhpur Park, Calcutta – 700 068

Director, STUP Consultants

Mr. Santanu Chatterjee

P-770, Block-P, New Alipore, Calcutta – 700 053

Executive Director, CESC Limited

Mr. N. R. Banerjee

Flat No. 12 / 13, Mangalik Co-operative Housing Society Limited; Pancha Sayar, Kolkata 700 094

Vice Chancellor, Bengal Engineering & Science University, Sibpur

Dr. Santanu Kumar Karmakar

Quarter No. B – 173,

Bengal Engineering & Science University, Sibpur, Howrah 711 103

Prof. Mechanical Engineering, Bengal Engineering & Science University, Sibpur

Proposed Provisions

members on the roll of GAABESU vote in favor of the resolution either in person or by an affirmative proxy;

2. If upon dissolution of GAABESU, there remains after clearance of all its debts and liabilities any fund or property whatsoever, the same shall not be transferred to the names of or distributed in cash or kind among the members of GAABESU, but instead the same shall be transferred to the Institute or to any other society or association or party having similar objects as may be determined by the members at the meeting where the resolution of dissolution is passed, provided that such a resolution shall not take effect unless confirmed by another meeting of the members held after twenty-one days of the prior resolution for dissolution and disposal of the properties of the society.

XII. INDEMNITY

1. No member of the Executive Committee or of GAABESU shall be held responsible for any damage or loss to GAABESU incurred as a result of any action taken in good faith in the proper discharge of his/her duties except for willful negligence or fraud.

2. Legal heirs, executors or administrators of the properties of any member of the Executive Committee or of GAABESU shall at all times be indemnified and saved harmless out of the properties and funds of GAABESU.

We, the several persons, whose names and addresses are subscribed, are desirous of being framed into a Society in pursuance of this Memorandum of Associations and Regulations.

No. Name & Address

1. Mr Amitabha Ghoshal

72 Jodhpur Park, Calcutta – 700 068.

Director, STUP Consultants

2. Mr Santanu Chatterjee

P-770 Block-P, New Alipore, Kolkata
700 053

Executive Director, CESC Limited

3. Dr N. R. Banerjee

Mangalik Co-operative Housing Society Limited, Pancha Sayar, Kolkata 700 094

Vice Chancellor, Bengal Engineering and Science University, Shibpur, Howrah 711 103.

4. Dr Santanu Kumar Karmakar

Quarter No. B – 173,

Bengal Engineering & Science University, Shibpur, Howrah 711 103

Professor, Dept. of Mechanical Engineering,

Proposed Amendment of Memorandum of Association and Regulations

Existing Provisions	Proposed Provisions
<p>Dr. Nirmalya Bandopadhyay B2/13, East Enclave Housing, New Town, Rajarhat, Calcutta – 700 156 Engineering Consultant Mr. Amitabha Datta P-238, Block 'A', Lake Town, Calcutta – 700 089 Engineering Consultant.</p> <p>Mr. Dipak Majumdar Apartment 3B, 376/1, Block 'G', New Alipore, Calcutta – 700 053 Consultant, Mukherjee Alliance Engineering Private Limited, 34, Chittaranjan Avenue, Calcutta – 700 017</p> <p>Witnesses</p>	<p>5. Bengal Engineering & Science University, Shibpur, Howrah 711 103 Dr Nirmalya Bandopadhyay B2/13, East Enclave Housing, New Town, Rajarhat, Kolkata 700 156 Engineering Consultant</p> <p>6. Mr Amitabha Datta P-238, Block 'A', Lake Town, Kolkata 700 089 Engineering Consultant.</p> <p>7. Mr Dipak Majumdar Apartment 3B, 376/1, Block 'G', New Alipore, Kolkata 700 053 Kolkata 700 017 Consultant, Mukherjee Alliance Engineering Private Limited, 34, Chittaranjan Avenue, Calcutta–700017.</p>

Signature :

Signature

Name: Anirban Mukherjee

Name: Sukti Lahiri

Address: CESC Limited
CESC House
Kolkata 700 001

Address: CESC Limited,
CESC House
Kolkata 700 001

WITNESSES:

Signature :

Name: Tultul Roy
Address: 8/2 Jessore

Road, Shanti kunja,
Dum Dum,
Kolkata – 700028

Signature

Name: Sourav Kayal
Address :
Vill & P.O.-Mashila,
Dist.-Howrah,
Pin-711302