

Bengal Engineering College Alumni Scholarship Committee
(a non-profit organization)



PLAN FOR ALUMNI SCHOLARSHIP PROGRAM

Objective

To provide financial support to selected needy students who are currently pursuing Bachelor's Degree at Bengal Engineering College.

Program Goal

To raise \$30,000.00 for the *B.E. College Alumni Scholarship Fund* by January 1999 and to raise additional \$20,000.00 by July 1999.

Implementation

In order to provide financial support to selected needy students, a four-member¹ committee has been formed in the USA in May 1998. The committee will perform the following functions:

- Set up and maintain a bank account for the Scholarship Fund and disburse scholarships to recipients at B. E. College, India.
- Work closely with B. E. College Authorities (Director & Departmental Heads) to finalize the list of prospective scholarship recipients. The committee will make the final decision of recipients after receiving recommendations from B. E. College Authorities.
- Contact B. E. College alumni in the USA and Canada on a regular basis to raise money for the scholarship fund.
- Provide audited accounting record of the scholarship fund to all donors on a yearly basis.
- Disclose the name of scholarship recipients to all donors and prospective donors.
- Maintain a web site (www.webcom.com/bec) with current activities of the committee.
- Decide the number and amount of scholarship each year based on the funds available and the number of qualified needy students.
- Create an application form and set up guidelines for application, deadline, etc.
- Resolve issues, disputes, set-up new rules, and amend existing rules on a timely basis.

¹ The following members will serve the committee for 1998-99: Sripati Bhattacharya (Chairman, 63EE) Tanmay Das (President, 86CST), Subrata Ghosh (Treasurer, 84ME), Dr. Swapan Saha (Secretary & Jt. Treasurer, 88EE).

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- Maintain a working committee and select new members each year starting 1999. The donors of the scholarship fund will vote in selecting the working committee members.

The B. E. College Authority² will be responsible for the following functions:

- Publicize the Alumni Scholarship Program to all students.
- Receive applications for scholarship from students and recommend a list of potential recipients to the US committee.
- Make sure that the applicants meet the selection criteria for the scholarship.
- Work closely with the US committee to finalize the final scholarship recipient list.
- Help US committee in disbursing scholarships to the recipients.
- Ensure that application forms are available to all interested B. E. College students.
- Ensure that an applicant is not discriminated for his/her ethnic background or political affiliation.

Selection Criteria for a scholarship

- Applicant must be a current B. E. College undergraduate student in good academic standing (a minimum of 66% (first class) for the last academic year, not applicable for the first year students).
- Applicant's family income does not exceed Rs.75000 per year.
- Applicant does not have any prior disciplinary action against him/her while attending B.E. College.
- Applicant agrees that the scholarship money be used towards his/her educational expenses.
- Scholarship will be given on a yearly basis and re-application will be necessary for renewal.

² The current members are Dr. S.M. Chatterjee (Director), Dr. C.R. Mahato (Dept. of EE), Dr. M.K. Banerjee (Dept. of Met.). We will soon finalize two additional members in the committee.